

## **DISTRICT COUNCIL OF LOWER EYRE PENINSULA**

### **MINUTES OF THE FINANCE COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS, RAILWAY TERRACE, CUMMINS, ON FRIDAY 16 NOVEMBER 2007 COMMENCING AT 9.00 AM**

**PRESENT:** COUNCILLORS N H TREZISE, J K LOW, P J PORTER, G S BOBRIGE, M J HILL AND L P MURRAY;

MESSRS P W AIRD (CEO), D M WINDSOR (WORKS MANAGER), L P BLACKER (DEVELOPMENT MANAGER), L VIGAR (FINANCE OFFICER) AND MRS G E PICKFORD (SECRETARY)

**APOLOGIES:** CR P PEDLER AND R W PEARSON (DCEO),

The CEO called for nominations for Chair of the Finance Committee. Cr Hill nominated Cr Bobrige. Cr Bobrige accepted the nomination and took the chair

#### **112 CONFIRMATION OF MINUTES**

PORTER / MURRAY

That the Minutes of the Finance Committee Meeting held on 12 October 2007, as per copies supplied to members, be confirmed.

Carried.

#### **113 DEPUTATION**

Nil.

#### **114 INVITED GUEST**

Nil.

#### **115 BUSINESS ARISING FROM THE MINUTES**

##### **(1) Item 111 (1.1) Airport Business Plan and Terminal Concept Plan**

Cr Low queried the status of the concept plans for the Port Lincoln Airport. The Development Manager advised that the architects brief is nearly completed and will be going out next week.

Cr Low also queried the status of the Airport Business Plan. The CEO advised that the Consultants were still preparing a draft for Council's consideration.

**115 BUSINESS ARISING FROM THE MINUTES** cont'd:

**(2) Item 111 (2) Drainage Studies – Tulka and Coffin Bay**

Cr Bobrige queried the status of the drainage studies for Tulka and Coffin Bay. The Works Manager advised he has been unsuccessful in making contact with the appropriate staff member at KBR, therefore nothing to report at this time.

**116 FINANCE REPORT**

MURRAY / LOW

That the Finance Report be received.

Carried.

**FN/83/07 - BANK RECONCILIATION STATEMENT - AS AT 5/11/07**

Noted.

**FN/84/07 - RESERVES STATUS REPORT AS AT 5/11/07**

Noted.

**FN/85/07 - FUNDS STATUS REPORT - AS AT 5/11/07**

Noted.

**FN/86/07 - COUNCIL BUDGET REPORT – AS AT 19/10/07**

Cr Hill queried item 21052 - Boat Ramps, Loans. Cr Hill suggested that the Oyster Growers be charged a fee due to the damage that is being done to the boat ramp.

The CEO made note that the Oyster Growers contribution needs to be resolved and that staff will follow this matter up and provide a report to Council.

Noted.

116 FINANCE REPORT

cont'd:

**FN/87/07 - OUTSTANDING RATE DEBTORS**

Noted.

**FN/88/07 - RESERVE ALLOCATION – BUSINESS ACTIVITIES**

LOW / PORTER

That Council withdraw \$3,000 from the Cummins Homes Reserve in the 2007/08 year as an adjustment for the lower than budgeted surplus cash flow in the 2006/07 year.

Carried

LOW / TREZISE

That Council withdraw \$19,100 from the Coffin Bay Caravan Park Reserve in the 2007/08 year as an adjustment for the lower than budgeted surplus cash flow in the 2006/07 year.

Carried

LOW / PORTER

That Council withdraw \$15,000 from the Port Lincoln Airport Reserve in the 2007/08 year as an adjustment for the lower than budgeted surplus cash flow in the 2006/07 year.

Carried

**FN/89/07 - RESERVE ALLOCATION – CWMS**

PORTER / TREZISE

That Council transfer \$1,200 to the Cummins CWMS Reserve in the 2007/08 year as an adjustment for the higher than budgeted surplus cash flow in the 2006/07 year.

Carried

TREZISE / PORTER

That Council withdraw \$7,700 from the North Shields CWMS Reserve in the 2007/08 year as an adjustment for the lower than budgeted surplus cash flow in the 2006/07 year.

Carried

**116 FINANCE REPORT** cont'd:

**FN/89/07 - RESERVE ALLOCATION – CWMS** cont'd:

TREZISE / PORTER

That Council withdraw \$67,200 from the Coffin Bay CWMS Reserve in the 2007/08 year as an adjustment for the lower than budgeted surplus cash flow in the 2006/07 year.

Carried

HILL / TREZISE

That Council withdraw \$14,300 from the Tulka CWMS Reserve in the 2007/08 year as an adjustment for the higher than budgeted deficit cash flow in the 2006/07 year.

Carried

**FN/90/07 - LATE ISSUE OF SECOND QUARTER RATE INSTALMENT**

PORTER / TREZISE

That the due date for the second instalment of rates for the 2007/08 year be altered from 6 December 2007 to 13 December 2007 as a result of a delay in the acquisition of appropriate stationery.

Carried.

**FN/91/07 - ASSET & INFRASTRUCTURE MANAGEMENT PLAN**

Noted.

**FN/92/07 - CIVICA “AUTHORITY” TRAINING**

Noted.

**FN/93/07 - AUDIT COMMITTEE**

Noted.

**116 FINANCE REPORT**

cont'd:

**FN/94/07 - LONG TERM FINANCIAL PLANNING WORKSHOP**

Noted.

**ADDENUM TO THE FINANCE REPORT**

**FN/95/07 – CUMMINS MEDICAL CLINIC FUNDING**

TREZISE / LOW

That in addition to a \$25,000 cash contribution, Council agree to making an interest free loan to Lower Eyre Health Services for up to \$30,000 to be repaid by half yearly instalments over a period of five years to assist with the funding for the Cummins Medical Clinic Upgrade, subject to Country Health SA and FRACC contributing a minimum of \$115,000 towards the project.

Carried.

TREZISE / MURRAY

That the Finance Report be adopted.

Carried.

**117 TENDERS / QUOTATIONS**

**(1) Tenders- Australian Government Bureau of Meteorology- Port Lincoln Airport AWIS VHF Radio Broadcast- Quotation SSU07/076**

Noted.

**(2) Tenders- CWMS Office- Port Lincoln Depot**

Noted.

**(3) Tenders- Airport Slasher**

Noted.

**117 TENDERS / QUOTATIONS** cont'd:

**(4) Tenders for Replacement of Plant**

TREZISE / PORTER

That tenders for replacement of the Port Lincoln Depot's 2 and 5 tonne trucks and tractor be received.

Carried

**1 Tenders- Truck 24- 2 Tonne**

TREZISE / PORTER

That the tender for the purchase of the Isuzu NKR 200 for \$22,998.88 (gst exclusive) from North East Isuzu be accepted.

Carried

**2 Tenders- Truck 28- 5 Tonne**

LOW / HILL

That the tender for the purchase of the Isuzu FRR 500 Medium for \$58,687.47 (gst exclusive) from North East Isuzu be accepted.

Carried

**3 Tenders for Tractor I**

PORTER / TREZISE

That the tender for the purchase of the Case MX 215 for \$77,550.00 (gst exclusive) from Ramsey Bros be accepted.

Carried

**118 CORRESPONDENCE**

**(1) Local Government Association – Workers Compensation Scheme (LGAWCS)**

Noted.

**(2) Youth Advisory Committee Funding 2007 – 2008**

Noted.

**(3) Hon J Rankine MP**

Noted.

**118 CORRESPONDENCE** cont'd:

**(4) Department for Transport, Energy & Infrastructure (DTEI)**

Noted.

**(5) Karkoo Primary School**

Noted.

**(6) Eyre Peninsula Farmers Market**

Noted.

**(7) Local Government Mutual Liability Scheme – 2007/08 Contributions**

Noted.

**(8) International Power Community Assistance Fund**

LOW / HILL

That Council recommends to Synergen Power that the following allocations be made for the 2007 year International Power Community Assistance Funding:

1. Wanilla Progress Association be allocated \$1,500 to assist with a semi enclosed verandah and concrete floor at the Wanilla Hall as part of a dedication to the people killed during the 2005 Wangary bushfire.
2. Coffin Bay Tourist Association be allocated \$1,500 to assist with interactive clay pavers to be laid beneath a pergola on the Coffin Bay Walking Trail depicting tales and history of the Coffin Bay Oyster Farm, Oyster Walk and other local items of interest.

Carried.

**118 CORRESPONDENCE** cont'd:

**(9) Hon Jim Lloyd MP – Local Government National Report 2005/06**

Cr Low made comment that the figures in the report show that the State Government grants are at the lower end of the scale in South Australia. The Eyre Peninsula Local Government Association should be asked to let the State Government know that this is unfair.

LOW / TREZISE

That staff investigates the LGA position in regard to State Government Grants paid to Local Government, in particular the apparent inequity between States with South Australia receiving the lowest per capita and report back to the Finance Committee.

Carried

**119 GENERAL CORRESPONDENCE**

Noted.

**120 LATE CORRESPONDENCE**

Nil.

**121 GENERAL BUSINESS**

**(1) Cr Low**

**Australian Airports Association (AAA)**

Cr Low and the Project Works Manager attended the recent AAA Conference held in Melbourne and advised that the AAA requested digital photographs of the Port Lincoln Airport for their website.

Cr Low will present a report on the AAA Conference to the next meeting. She had found the conference very informative and thanked Council for the opportunity to attend.

**MEETING CLOSED AT 9.51 AM**

**MINUTES CONFIRMED :**

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**(CHIEF EXECUTIVE OFFICER)**

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**(CHAIRMAN)**

**DATED : 14 DECEMBER 2007**