

Private Works Hire











"Working with our Rural & Coastal Communities"



EPS-POL-01 – PRIVATE WORKS HIRE

Version No:	1.3
Issued:	July 2023
Next Review:	June 2026

Responsibility:	Works & Infrastructure	
Policy Adopted:	19/07/2023	
Minutes Reference:	OCM/23/096	
Applicable Legislation:	Nil.	
Related Policies/Procedures/Codes/Forms:	Schedule of fees and charges	
	Template - Private Works Advice Form	
Review Frequency:	Following Local Government Elections	

- 1. Council plant and labour is available for private works and is to be charged for at the rates as determined from time to time by the Chief Executive Officer (as referenced in the schedule of fees and charges).
- 2. No Council plant is to be used for Private Works without a Council operator.
- 3. Private Works must be authorised by either the Chief Executive Officer, Director Infrastructure & Development, Works Manager or Depot Coordinator(s) prior to the work being undertaken.
- 4. Council employees are to enjoy no special privileges in relation to Private Works and are to be charged full rates for plant hire and labour.

DOCUMENT HISTORY		
Version:	Issue Date:	Description of Change:
1.1	May 2019	Reviewed without amendment
1.2	August 2022	Inclusion of Director Works & Infrastructure & Works Coordinator, removal of term 'Council Foreman'
1.3	19/07/23	Reviewed with changes to positions.