Flight Operations Approval Form (Ad hoc) service

A Flight Operations Approval is required for all non-scheduled aircraft operations (Open and Closed charter) operating from Port Lincoln Airport with a MTOW > 5,600kgs or requiring apron bay parking (bays 1-4). **Please submit form by email to AOO@lec.sa.gov.au a minimum 48 hours prior to aircraft operations.**

Operator Details
Operator/Owner:
Contact Person:
Contact Number:
Email:
Aircraft Details
Aircraft Type:
Aircraft Registration:
Aircraft MTOW:
ACR:
Tyre Pressure:
Proposed Movement Schedule
Date & Time of Arrival:
Date & Time of Departure:
Origin Port: Transiting Port/s: To Port Lincoln Airport
Type of Operation
RPT ☐ Open Charter ☐ Closed Charter ☐ GA ☐ Other (specify below) ☐
Use of Terminal Facilities: Yes ☐ No ☐ Use of Airport Administration Building: Yes ☐ No ☐
Number of Passengers in: Number of Passengers out:
Security Screening: Yes ☐ No ☐ Security Screening is charged on a cost recovery basis. Contact Airport Management for applicable fees.

Port Lincoln Airport Management Authority
Barry Firth Drive, North Shields, 5607
PO Box 41, Cummins SA 5631

T: (08) 8684 3400 **E:** aoo@lec.sa.gov.au
www.lowereyrepeninsula.sa.gov.au
ABN: 13 559 739 724

Port Lincoln Airport Management Authority (PLAMA) is a subsidiary of Lower Eyre Council established under the Local Government Act 1999 (SA)

Port Lincoln Airport

Additional Information (Other):

Ground handling services/Fuel requirements

It is the operators' responsibility to arrange ground handling, check-in and refuelling, if any or all are required. The contact details of the relevant agents are listed below.

Ground Handling Agents:
Eyre Ground Handling Services - 0461 476 999
Port Lincoln Aviation Ground Force - 0473 445 650

Aircraft Refuelling Service:
World Fuel Services - 0448 874 251

Airport Reporting Officer Contact: 0428 762 106

Acceptance Declaration

By submitting this request, you confirm and agree:

- That the information provided on this form is true and correct;
- You will comply with Port Lincoln Airport's Condition of Use; and
- You agree to pay all costs incurred as per Port Lincoln Airport, adopted schedule of Fees and Charges

Application Signature: _____ Date: _____

Please note: this form is only a request to lodge a flight. Once the request is received, the Airport Reporting Officer must provide a confirmed approval note before any flight operations take place. This request must be lodged no later than one (1) business days prior to proposed date of aircraft movement.

Office Use only / operators note approval and apron bay assignment on form return

Flight Operation Request Approved: Yes ☐ No ☐

Apron Bay Assigned: B1 ☐ B2 ☐ B3 ☐ B4 ☐ GA ☐ TWY A ☐

Ground Handling/Marshalling Services Confirmed: Yes ☐ No ☐

Request Approved by: _____ Date: _____

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