|  |  |
| --- | --- |
| **ORGANISATION:** |  |
| **CONTACT PERSON:** |  |
| **POSTAL ADDRESS:** |  |
| **CONTACT DETAILS:** | **Phone/Email:** |
| **DATE OF STALL SET-UP** (multiple dates may be applied for on this permit) | **Date 1:** | **Date 2:** |
|  |  |
| **LOCATION:** (permission from business owner is required if stall is outside a business) |  |
| **ACTIVITY:** (food stall, raffle tickets, selling merchandise etc.) |  |

**Signed for and on behalf of the above organisation by:**

……………………………………………………………….

## Name

……………………………………………………………….

## Signature

**If stall is to be set up in front of local businesses, permission from business owner required. Permits will not be approved without written consent.**

I give consent for the above organisation to hold a stall in front of …………........................................**.**

*(business name)*

……………………………………………………………….

*Owner / Manager Name*

……………………………………………………………….

*Signature*

# **Foot Path Stalls**

# **Conditions of Permit**

1. The footpath is not to be fully obstructed with appropriate pedestrian access clearance of 1.5 metres to be maintained free of obstruction by the footpath stall activities.
2. Reasonable directions from the police or an authorised Council Officer will be adhered to.
3. No damage to be caused to plants, flower beds, structures or improvements located within the vicinity of the site.
4. All rubbish and other material to be removed from the stall area, or its locality, at the conclusion of the activity.
5. Organisations must have regard for all relevant laws and legislation and must comply with all such laws and legislation (i.e. Dry Area Legislation, Food Act, Lotteries Act, etc.).
6. Organisations will not be permitted to conduct fund raising activities on consecutive weekdays or weekends, unless authorised by Council (i.e. not two or three days in a row, and not two or more Saturday mornings in a row, etc).
7. Organisations will be permitted to conduct promotional activities on consecutive weekdays or weekends provided that no fundraising or payment is applicable for those promotional services (i.e. Heart Week, Cholesterol Testing, Health Service Promotions, etc.).
8. Only one organisation will be permitted at each designated area on any one day unless otherwise agreed to by the relevant organisations and approved by Council.
9. Businesses must provide proof of public liability insurance at time of application.

### OFFICE USE ONLY

**PERMIT GRANTED BY (Name):**……………………………………………….………………....

**SIGNATURE:** ……………………………………………………………….

**DATE**: ………………

## COPY OF PERMIT GIVEN TO APPLICANT YES/NO

**COPY OF PUBLIC LIABILITY INSURANCE YES/NO**