District Council of Lower Eyre Peninsula

Council Meeting

AGENDA

16 MAY 2014
DISTRICT COUNCIL OF LOWER EYRE PENINSULA

16 May 2014

TO ALL COUNCILLORS:

The next meeting of the District Council of Lower Eyre Peninsula will be held in the Cummins Council Chambers, Railway Terrace, Cummins, on Friday 16 May 2014 commencing at 9.00 am.

ROD PEARSON
CHIEF EXECUTIVE OFFICER

I226 WELCOME & APOLOGIES

I227 OVERVIEW OF ADDITIONAL DOCUMENTS

I228 CONFIRMATION OF MINUTES

RECOMMENDATION  CEO
"That the Minutes of the Council meeting held 17 April 2014, as per copies supplied to Members, be confirmed with the following amendments:

- Item C 893 (1) Subsidence & Suspected Land Slippage at Poonindie Subdivision – Cr Murray – that Carried be removed from Cr Murray’s Notice of Motion that he withdrew."

I229 BUSINESS ARISING FROM THE MINUTES

I230 INVITED GUESTS

Nil.

I231 DEPUTATIONS

Nil.
FINANCE
16 MAY 2014

F495  FINANCE REPORT

RECOMMENDATION  ACC
“That the Finance Report be received.”

RECOMMENDATION  ACC
“That the Finance Report be adopted.”

F496  FINANCE CORRESPONDENCE

(1)  SA National Football League – Request for funds for the SA State Youth Girls Football Team – U18 Representatives

Correspondence received from Nicolle Orr, Team Manager, SA U18 Youth Girls Football advising that Sheridan and Kendall Howell have been selected in the 2014 South Australian team to play in the AFL National Youth Girls Championships to be held in Canberra between 2 – 9 May 2014.

Ms Orr is seeking a contribution from Council to assist Sheridan and Kendall in achieving their $1,300 levy fee.

RECOMMENDATION  ACC
“That the District Council of Lower Eyre Peninsula:

● Congratulates both Sheridan and Kendall Howell on being selected to represent South Australia at the 2014 AFL National Youth Girls Football Championship; and,

● Advises the SA National Football League that while Council recognizes the outstanding effort of Sheridan and Kendall Howell, the Council does not make financial contributions to assist individuals to represent the district at sporting events or recreational activities.”
(2) United Yeelanna Football and Netball 50 years – United Yeelanna Football and Netball Club History Book

Correspondence received from Ms Dianne Watson, Chairperson, United Yeelanna Book Committee seeking a contribution of $3,000 from Council towards the printing cost of their Club History Book.

Ms Watson advised that the club is printing 500 copies of the book at a cost of $33,176. The book consists of 390 pages of facts, photos and stories by past and present players and officials.

RECOMMENDATION ACC
“That Council advise the United Yeelanna Football Club it does not fund exclusive sporting group activities.”

(3) Coffin Bay Bowling Club – Thank you for Contribution to new synthetic greens

Correspondence received from Mr Graham Short, President, Coffin Bay Bowling Club thanking Council for contributing $30,000 towards their new synthetic green at the Coffin Bay Bowling Club. Mr Short also advised that sufficient funding has been sourced and that they will not be requiring a loan for additional funds.

Preliminary paving works will commence in May 2014 with the major green replacement works to be completed in August 2014.

RECOMMENDATION ACC
“That Council advise the Coffin Bay Bowling Club it does not fund exclusive sporting group activities.”

(4) Cummins & District Enterprise Committee – Financial Assistance for Cummins Brochure

Correspondence received from Ms Belinda Jutzen, Chairperson, Cummins & District Enterprise Committee (CDEC) seeking funds from the 2013/14 budget to cover the cost of purchasing computer software ($615) and hardware ($84) that will enable CDEC to have a brochure designed in a format they are able to format and edit themselves.

Council still has $1,000 remaining in the 2013/14 budget for Tourism Brochures.

Ms Jutzen is also requesting consideration be given to an allocation of financial support in the 2014/15 budget to cover half of the design and printing cost for the updated Cummins brochure, limited to $2,000. As this project is in the early stages of development the exact cost is not known.

(continued)
Cummins & District Enterprise Committee – Financial Assistance for Cummins Brochure

From the $5,000 allocation for Tourism Brochures the Coffin Bay Tourist Association has received $4,000 annually.

**RECOMMENDATION ACC**

“That the Cummins and District Enterprise Committee be advised that Council will fund the purchase of computer software and hardware in the 2013/14 budget; and

That Council will provide $2,000 for Tourism Brochure printing costs in the 2014/15 year.”

Brand South Australia – 2014 South Australian Regional Awards

Correspondence received from Ms Kirralee Hay, Program and Events Assistant, Brand South Australia seeking sponsorship for the 2014 Regional Awards | Whyalla and Eyre Peninsula Presentation Evening held on 1 October 2014 at the Port Lincoln Hotel.

The Regional Awards program aims to recognise, acknowledge and celebrate the achievements of individuals, groups and organisations that have made a significant contribution to their community.

Brand South Australia is seeking a financial contribution of $550 (incl GST) which provides the following to Council:

- Recognised as a Supporting Council Sponsor;
- Use of name and logo for website, invitations, event program, booking form, menu and audio visual;
- Two tickets to the presentation evening;
- Opportunity to include Council news in the Brand South Australia Monthly member eNews; and
- Additional marketing opportunities.

There is currently funding available in the Donations account

**RECOMMENDATION ACC**

“That Council advise Brand South Australia it will sponsor the 2014 Regional Awards | Whyalla and Eyre Peninsula Presentation Evening at a cost of $550.”
F496  FINANCE CORRESPONDENCE  cont’d:

(6) Rowan Ramsey MP – Supplementary Road Funding Package

Correspondence received from Hon Rowan Ramsey MP, Federal Member for Grey in response to Councils letter regarding the uncertainty surrounding the Supplementary Local Road Funding for South Australian Local Government.

Mr Ramsey fully supports the case that Councils have made; primarily that SA is not treated fairly under the current Identified Local Government Road Funding Program.

Mr Ramsey and Tony Pasin MP, Member for Barker who collectively represent forty of the sixty eight Local Government areas in the State have written to the Deputy Prime Minister and Minister for Transport Warren Truss outlining the anomaly which sees SA councils responsible for 11% of Australia’s local road network but allocated just 5.5% of the funding available under the Identified Local Government Road Funding program.

In the correspondence the Members for Grey and Barker urge the Government to either reform the Identified Local Government Road Funding Program or to preserve the Supplementary Road Funding Program in this budget and beyond.

Further acknowledgement of Council’s correspondence regarding Identified Local Government Road Funding for SA Councils dated 24 April 2014 have been received from:
- Hon Jay Weatherill MP, Premier of South Australia;
- Geoff Brock MP, Minister for Regional Development & Minister for Local Government;
- Senator Simon Birmingham, Parliamentary Secretary to the Minister for the Environment; and
- Anne Ruston, Liberal Senator for South Australia.

(REFER FOLIO: FN14.05.01)

RECOMMENDATION ACC
“Noted.”

F497  TENDERS / QUOTATIONS

Nil.

F498  FINANCE GENERAL CORRESPONDENCE

(1) Port Lincoln Visitor Information Centre visitor numbers and tour statistics for April 2014.

RECOMMENDATION ACC
“Noted”.

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F499 OTHER BUSINESS ACTIVITIES

Nil.

F500 FINANCE LATE CORRESPONDENCE

F501 CORRESPONDENCE NOT REQUIRING A COUNCIL DECISION

Items of correspondence received which have been dealt with by Council staff and do not require a resolution of Council have been provided under separate cover for the information of members.

F502 FINANCE GENERAL BUSINESS
**FN/33/14 - BANK RECONCILIATION STATEMENT AS AT 05/05/2014**

**BENDIGO - GENERAL ACCOUNT**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as per bank statement</td>
<td>$369,970.68 Cr</td>
</tr>
<tr>
<td>Less Un-presented Cheques</td>
<td>$37,070.01 Dr</td>
</tr>
<tr>
<td>Add Received Deposits not yet on Statement</td>
<td>$1,496.00 Cr</td>
</tr>
<tr>
<td>Less Deposits on Statement not yet Received</td>
<td>$10,548.73 Dr</td>
</tr>
<tr>
<td><strong>BALANCE AS PER GENERAL LEDGER</strong></td>
<td>$323,847.94 Cr</td>
</tr>
</tbody>
</table>

**RECOMMENDATION**

"Noted."

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**FN/34/14 - RESERVES STATUS REPORT AS AT 05/05/2014**

### General Self Funding Activity Reserves (Excl. CWMS)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AIRPORT FUND</strong></td>
<td>$357,387</td>
</tr>
<tr>
<td>1/7/13 Balance per Budget</td>
<td>-$209,610</td>
</tr>
<tr>
<td>Add Unbudgeted Capital Grant Income</td>
<td>$450,000</td>
</tr>
<tr>
<td>Add Budgeted Deposit – General Operations ($393,800)</td>
<td>$393,800</td>
</tr>
<tr>
<td>Add Interest Received on RDAF Grant LGFA Account</td>
<td>$162</td>
</tr>
<tr>
<td>Less 2013/14 Loan Repayments</td>
<td>-$50,000</td>
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<tr>
<td>Less Budgeted Withdrawal – Plant &amp; Equipment ($10,000)</td>
<td>-$8,170</td>
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<tr>
<td>Less Budgeted Withdrawal – DWI Vehicle 50% ($20,000)</td>
<td>-$18,800</td>
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<tr>
<td>Less Budgeted Withdrawal – Old Terminal Building ($108,000)</td>
<td>-$3,922</td>
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<tr>
<td>Less Unbudgeted Withdrawal – New Terminal Building</td>
<td>-$359,935</td>
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<tr>
<td>Less Unbudgeted Withdrawal – Development Stormwater</td>
<td>-$16,333</td>
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<tr>
<td>Less Unbudgeted Withdrawal – Development Taxiway</td>
<td>-$6,085</td>
</tr>
<tr>
<td>Less Unbudgeted Withdrawal – Development Apron</td>
<td>-$33,532</td>
</tr>
<tr>
<td>Less Unbudgeted Withdrawal – Development Lighting</td>
<td>-$13,153</td>
</tr>
<tr>
<td>Less Unbudgeted Withdrawal – General Carpark Extension</td>
<td>-$349,271</td>
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<tr>
<td>Less Unbudgeted Withdrawal – Apron Interface &amp; Landscaping</td>
<td>-$132,942</td>
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<tr>
<td>Less Unbudgeted Withdrawal – Electrical Upgrade</td>
<td>-$7,462</td>
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<tr>
<td>Less Unbudgeted Withdrawal – Carpark Fencing</td>
<td>-$26,570</td>
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<tr>
<td>Add Surplus Adjustment 2012/13</td>
<td>$743,210</td>
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<tr>
<td><strong>05/05/14 Balance</strong></td>
<td>$357,387</td>
</tr>
</tbody>
</table>

| **COFFIN BAY CARAVAN PARK FUND**     | -$87,912      |
| 1/7/13 Balance                       | -$92,900      |
| Add Budgeted Deposit – General Operations ($51,000) | $51,000 |
| Less Budgeted Withdrawal – Tourism Development Fund ($8,800) | -$8,800 |
| Less Budgeted Withdrawal – Loan Principal Repayment ($10,700) | -$5,284 |
| Less Budgeted Withdrawal – Loan Principal Repayment ($42,000) | -$20,728 |
| Less Deficit Adjustment 2012/13 | -$11,200 |
| **05/05/14 Balance**                 | -$87,912      |

| **CUMMINS HOMES FUND**               | $27,080       |
| 1/7/13 Balance                       | $60,250       |
| Add Budgeted Deposit ($20,100)       | $20,100       |
| Add Interest Received ($51,000)      | $1,500        |
| Less Budgeted Withdrawal – Renovate 4 Bathrooms ($36,017) | -$36,017 |
| Less Budgeted Withdrawal – Garden Landscaping ($25,000) | -$20,003 |
| Add Surplus Adjustment 2012/13 | $1,250 |
| **05/05/14 Balance**                 | $27,080       |

### Sub-total General Self Funding Activity Reserves (Excl. CWMS)

$296,555

(continued)
## FN/34/14 – RESERVES STATUS REPORT AS AT 05/05/2014

Cont’d:

### General Reserves (Excl. Self Funding Activities & CWMS)

<table>
<thead>
<tr>
<th></th>
<th>Amount 1</th>
<th>Amount 2</th>
<th>Amount 3</th>
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<tbody>
<tr>
<td><strong>PLANT REPLACEMENT FUND</strong></td>
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<tr>
<td>1/7/13 Balance</td>
<td>$606,200</td>
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<tr>
<td>Add Budgeted Deposit ($28,000)</td>
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<td>$28,000</td>
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</tr>
<tr>
<td>Less Budgeted Withdrawal ($392,000)</td>
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<td>$0</td>
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</tr>
<tr>
<td>05/05/14 Balance</td>
<td></td>
<td></td>
<td>$634,200</td>
</tr>
</tbody>
</table>

| **LONG SERVICE LEAVE FUND** |          |          |          |
| 1/7/13 Balance  | $230,900 |          |          |
| Add Budgeted Deposit ($69,200) |          | $69,200 |          |
| Less Budgeted Withdrawal ($18,800) |          | $0     |          |
| 05/05/14 Balance  |          |          | $278,253 |

| **SEPS FUND** |          |          |          |
| 1/7/13 Balance  | $99,200  |          |          |
| Add Budgeted Contributions ($22,300) |          | $11,143 |          |
| 05/05/14 Balance  |          |          | $110,343 |

| **JETTY FUND** |          |          |          |
| 1/7/13 Balance  | $206,500 |          |          |
| Add Budgeted Deposit ($18,000) |          | $18,000 |          |
| Less Budgeted Withdrawal ($80,000) |          | $0     |          |
| 05/05/14 Balance  |          |          | $224,500 |

| **COFFIN BAY BOAT RAMP RESERVE** |          |          |          |
| 1/7/13 Balance  | $23,200  |          |          |
| Add Budgeted Deposit ($3,800) |          | $2,818 |          |
| 05/05/14 Balance  |          |          | $26,018  |

| **OPEN SPACE RESERVE (LGFA)** |          |          |          |
| 1/7/13 Balance  | $4,697   |          |          |
| Add Interest Received |          | $124    |          |
| 05/05/14 Balance  |          |          | $4,821   |

| **COFFIN BAY TOURISM DEVELOPMENT FUND** |          |          |          |
| 1/7/13 Balance  | -$41,900 |          |          |
| Add Caravan Park Lease ($8,800) |          | $8,800 |          |
| 05/05/14 Balance  |          |          | -$33,100 |

| **SEALED ROADS RESERVE** |          |          |          |
| 1/7/13 Balance  | $10,200  |          |          |
| Add Budgeted Deposit ($109,000) |          | $109,000 |          |
| Less Budgeted Wdl – Sealed Roads Capital Reseals ($119,200) |          | -$61,888 |          |
| 05/05/14 Balance  |          |          | $57,312  |

| **LAND DISPOSAL & ACQUISITION RESERVE** |          |          |          |
| 1/7/13 Balance  | $61,000  |          |          |
| Add Budgeted Land Sale ($55,000) |          | $151,090 |          |
| Less Budgeted Withdrawal – Land Purchase ($100,000) |          | -$4,012 |          |
| Less Budgeted Withdrawal – Section 669 Costs ($30,000) |          | $0     |          |
| Less Budgeted Withdrawal – Shed for Depot ($25,000) |          | $0     |          |
| 05/05/14 Balance  |          |          | $208,078 |

| **LANDFILL CAPPING RESERVE** |          |          |          |
| 1/7/13 Balance  | -$83,000 |          |          |
| Add Budgeted Deposit – Reserve Repayment ($28,000) |          | $28,000 |          |
| 05/05/14 Balance  |          |          | -$55,000 |

| **SLEAFORD BAY CABIN PARK RESERVE** |          |          |          |
| 1/7/13 Balance  | -$109,800 |          |          |
| 05/05/14 Balance  |          |          | -$109,800 |

**Sub-total Reserves (Excl. Self Funding Activities & CWMS)**

<table>
<thead>
<tr>
<th>Amount</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>$1,345,625</td>
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(continued)
### CWMS Reserves

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/7/13 Balance</td>
<td>$374,310</td>
</tr>
<tr>
<td>Add Budgeted Deposit – General Operations ($190,400)</td>
<td>$190,400</td>
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<tr>
<td>Less Budgeted Withdrawal – Debenture Loan 41 Repayment ($95,200)</td>
<td>-$95,159</td>
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<tr>
<td>Less Budgeted Withdrawal – Debenture Loan 68 Repayment ($13,400)</td>
<td>-$6,578</td>
</tr>
<tr>
<td>Less Budgeted Withdrawal – Station J Upgrade ($15,000)</td>
<td>-$14,630</td>
</tr>
<tr>
<td>Less Budgeted Withdrawal – Coffin Bay Easements ($2,000)</td>
<td>$0</td>
</tr>
<tr>
<td>Less Budgeted Withdrawal – Pump Station Upgrades ($115,000)</td>
<td>$0</td>
</tr>
<tr>
<td>Less Budgeted Withdrawal – Tulka Completion ($125,000)</td>
<td>-$32,689</td>
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<tr>
<td>Less Deficit Adjustment 2012/13</td>
<td>-$216,310</td>
</tr>
<tr>
<td>05/05/14 Balance</td>
<td>$199,344</td>
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</table>

### TULKA CWMS SECURITY DEPOSIT (LGFA)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/7/13 Balance</td>
<td>$27,102</td>
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<tr>
<td>Add Interest Received</td>
<td>$745</td>
</tr>
<tr>
<td>Less Security Deposit Repaid</td>
<td>$0</td>
</tr>
<tr>
<td>05/05/14 Balance</td>
<td>$27,847</td>
</tr>
</tbody>
</table>

**Sub-total CWMS**

$227,191

**Total Reserves**

$1,869,371

**RECOMMENDATION**

"Noted."
DISTRIBUTION COUNCIL OF LOWER EYRE PENINSULA
FINANCE REPORT – 16 MAY 2014

FN/35/14 - FUNDS STATUS REPORT AS AT 06/05/2014

<table>
<thead>
<tr>
<th>Bank Accounts</th>
<th>Balance</th>
<th>Interest Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>BENDIGO CHEQUE ACCOUNT</td>
<td>$323,848</td>
<td>1.15%</td>
</tr>
<tr>
<td>LGFA AT CALL GENERAL</td>
<td>$2,110,279</td>
<td>2.50%</td>
</tr>
<tr>
<td>LGFA OPEN SPACE RESERVE</td>
<td>$4,821</td>
<td>2.50%</td>
</tr>
<tr>
<td>TULKA CWMS SECURITY DEPOSIT</td>
<td>$27,846</td>
<td>2.50%</td>
</tr>
<tr>
<td>LGFA TULKA CWMS UPGRADE FUNDS</td>
<td>$34,913</td>
<td>2.50%</td>
</tr>
</tbody>
</table>

Total Bank Accounts: $2,501,707

less Total Reserves: -$1,869,371

Balance Remaining:
GENERAL OPERATING FUNDS: $632,336

RECOMMENDATION ACC
“Noted.”

FN/36/14 - COUNCIL BUDGET REPORT AS AT 25/04/2014

This report has been provided for the information of members.

(REFER FOLIO: FNRP14.05.01)

RECOMMENDATION ACC
“Noted.”

FN/37/14 - OUTSTANDING RATE DEBTORS

The percentage of total rates in arrears as at 6 May 2014 is 1.29% of the 2012/2013 rates levied, and totals $69,565.53.

At the same time last year the percentage was 1.39% and totalled $69,346.83.

RECOMMENDATION ACC
“Noted.”
FN/38/14 - ISSUE TRACKING SPREADSHEET

The Finance Issue Tracking Spreadsheet has been folioed for Councillors information.

RECOMMENDATION    ACC
“Noted.”

FN/39/14 - MEETINGS ATTENDED

15/04/14 - Attended Boundary Adjustment meeting at Port Lincoln Airport
17/04/14 - Attended ordinary Council meeting in Cummins
28/04/14 - Attended Code of Conduct and Bullying Training in Port Lincoln
13/05/14 - Attended Council budget meeting in Cummins

RECOMMENDATION    ACC
“Noted.”

TROY SMITH
ACCOUNTANT

8 MAY 2014
WORKS AND INFRASTRUCTURE
16 MAY 2014

W247 WORKS & INFRASTRUCTURE REPORT

RECOMMENDATION DWI
“That the Works & Infrastructure Report be received.”

RECOMMENDATION DWI
“That the Works & Infrastructure Report be adopted.”

W248 WORKS & INFRASTRUCTURE CORRESPONDENCE

1. SLEAFORD DISTRICT PROGRESS ASSOCIATION – FISHERY BAY ROAD

Correspondence has been received from the Sleaford District Progress Association thanking Council for the prompt action regarding upgrading of the Fishery Bay Road to a high priority patrol grade road.

Other work completed by Council included the replacement of burnt road signs, the replacement of the interpretive signage at Wreck Beach, new safety barriers at Lone Pine and the installation of the vehicle counter on Fishery Bay Road.

The Association expressly wished the letter be tabled to show the appreciation to the entire Council staff and Councillors for the work that has been achieved in the Sleaford, Fishery Bay areas.

RECOMMENDATION WM
“Noted.”

W249 WORKS & INFRASTRUCTURE GENERAL CORRESPONDENCE


W250 WORKS & INFRASTRUCTURE LATE CORRESPONDENCE

W251 CORRESPONDENCE NOT REQUIRING A COUNCIL DECISION

Items of correspondence received which have been dealt with by Council staff and do not require a resolution of Council have been provided under separate cover for the information of members.

RECOMMENDATION DWI
“Noted.”
WORKS AND INFRASTRUCTURE REPORT – 16 MAY 2014

DISTRICT COUNCIL OF LOWER EYRE PENINSULA
WORKS AND INFRASTRUCTURE REPORT – 16 MAY 2014

1

WORKS SECTION

1.1 WORKS MANAGER

WM/48/14 – SA POWER NETWORKS – PRIVATE UNDERGROUND WORKS

The issue of private underground power cables has been a subject investigated over a number of years, mainly through the WHS Committee. The issue is believed to have arisen when a grader hit an underground power cable during the construction of the Tulka Esplanade. The cable did not appear on Dial Before You Dig plans and was not installed to the correct standard.

Upon further investigation the following facts were established:

1. SA Power Networks (SAPN) can approve the hook up to their existing infrastructure of a private underground extension to a property across road reserve.
2. This work can be undertaken by any licensed electrical contractor.
3. SAPN does not take any responsibility for the private underground power cable, with the responsibility resting with the property owner.
4. Importantly, since this private underground power cable is not SAPN’s responsibility, it is not recorded by SAPN and the cabling is not displayed on any Dial Before You Dig plans.
5. SAPN have advised that their approval is for hook up only and is not an approval to lay private underground power. This approval needs to be sought from Council. However, this is not the perception of electrical contractors when confronted with this requirement who claim they have approval from SAPN.
6. Council’s have a right to refuse the installation of private underground power cables; however, approval is hardly ever sought through Council by the electrical contractors.
7. In the event Council refuses the application, the work would then be carried out by SAPN. This option seems to be at a higher cost to the customer, hence the customer’s preference to have this works undertaken privately.

The authority who resides over the policing of this issue is the Office for the Technical Regulator. The previous Works Manager wrote to the Office for the Technical Regulator expressing concern at this situation; it is believed the response was along the lines of the regulatory environment and did not allay the risk issues.

With the courts ruling that Development Approval cannot enforce new allotments to be serviced by power, many buyers need to arrange for power to be supplied to their properties and therefore we are regularly confronted with this issue with continued laying of private extensions or pressure to approve private underground extensions if correct approvals are sought.

(continued)
1.1 WORKS MANAGER

WM/48/14 – SA POWER NETWORKS – PRIVATE UNDERGROUND WORKS

Continuing on in this matter, the Works Manager wrote to SAPN expressing concern regarding this issue. The letter of response was received by SAPN and they are happy to refer applications for private underground power over a certain length onto Council.

(REFER FOLIO: WIRP14.05.01)

In the June 2013 Work Health & Safety meeting, a resolution was passed that no private underground power extensions over two metres be approved. As the Minutes were adopted by Council, this is Council’s current position. The Works Manager believes this is too strict and recommends that five metres is a more reasonable length for approval. Most contractors would be wary of potential underground power or underground earthing cables when working in the vicinity of power poles, the latter of which are marked on the power poles.

The Works Manager has been advised that in the case of other Councils, some have maximum lengths ranging up to thirty metres, whilst others appear to remain oblivious to this issue. Ultimately, a Council or delegated staff member would have to be comfortable with the risk associated with approving private underground power cables.

RECOMMENDATION WM

“That in relation to the approval of private underground power extensions, Council adopt a maximum allowable length of five metres subject to the approval of the Works Manager and that:

- SAPN be advised accordingly; and
- The Works Manager advise local electrical contractors in writing of their obligations in this regard.”

WM/49/14 – HAIGH DRIVE / ROBERTS ROAD SIGNAGE

This issue was raised at the March Council Meeting; the Works Manager has investigated signage at the Roberts Road intersection and the Gravel Road / Surface Conditions Change Often warning sign (W5-SA73).

The Roberts Road / Haigh Road intersection has been signed above the requirements in the standards for a T-junction. There is a give-way sign at the T-junction, the use of which is only warranted if there is potential confusion over which two legs of the junction form the priority road.

There is a W5-SA73 sign when exiting the bitumen on Haigh Drive. The only other location that could be considered for this sign is the southern exit off the bitumen on Tiatukia Drive heading north. This is mostly a settled area than open road and the Works Manager believe this to be optional and no sign will be installed.

RECOMMENDATION WM

“Noted.”
1.1 WORKS MANAGER cont'd:

WM/50/14 - PATROL GRADING

April
Moonlight Bay Road, Hammonds Road, Farm Beach Road, Harris Road, Mitsham Road, Woods Road, Wallis Road, Stamford Drive, Little Swamp Lane, Duck Pond Drive, Quartz Hill Road, Stinky Creek Road, Hirschausen Road, Murray Drive, Clarkes Lane, Charlton Gully Road, Chapman Road, Kennedy Drive, Dodd Road, Kathai Drive, Blue Fin Drive, Concorde Road, Murray Drive and Clarkes Lane.

RECOMMENDATION WM
"Noted."

WM/51/14 - WASTE MANAGEMENT

Similar arrangements were made at the Waste Transfer Stations over the Easter long weekend as were last year, where Cummins was closed on the Easter Sunday with this time being made available to monitor public bins at Coffin Bay.

Most public bins were emptied and the Waste Transfer Operator reported that there was evidence of domestic waste being dumped in public bins and also of green waste being dumped in the Long Beach car park bins.

With the additional measures in place including the extra kerbside bin collection, there were no reports from the general public of waste issues in Coffin Bay.

RECOMMENDATION WM
"Noted."

WM/52/14 – COMMUNITY WASTEWATER MANAGEMENT SYSTEMS

Water Testing
Quarterly water testing results have been received for all waste water treatment plants. All results were within the prescribed limits.

Coffin Bay Waste Water Treatment Plant
Irrigation filters have been replaced which resulted in the irrigation system being offline for a few days.

RECOMMENDATION WM
"Noted."
1.1 WORKS MANAGER

WM/53/14 – CONSTRUCTION REPORT

Main Street, Edillilie
The construction program aimed at having Main Street, Edillilie ready for sealing mid to late May. However, the sealing contractor has advised the Works Manager that they are heading north and will only be available for sealing towards the end of June. The Works Manager has decided that conditions would not be favourable at this time of the year for sealing and has therefore taken the decision to defer further works until later in the year. Residents of Main Street have been advised in writing of the deferment of works.

Given this setback to the construction program, the Works Manager has given approval for the construction gang to pursue the construction of the Douglas Well Road causeway as per the recommendation carried in item WM/35/14 from the April 2014 meeting.

Other Construction Projects
1. Penmarric Lane has been completed.
2. Howell Road has been completed.
3. Brimpton Lake Road re-sheeting has begun.
4. Sullivan Drive has been sealed, line marking and road furniture being arranged.
5. Sullivan Drive Intersection the contract is to be signed this week.
6. Footpath construction has started in Cummins.
7. Douglas Well Road Causeway rubble has been raised.

RECOMMENDATION WM
“Noted.”

WM/54/14 – MAINTENANCE REPORT

General Maintenance
1. Minor repairs at the Cummins homes following the inspections.
2. Minor mowing where needed.
3. Ploughing up with a disk plough of the pines area to try and kill off small pine tree saplings.
4. Some tree removals in various areas.
5. Boat ramp removed at Farm Beach for the winter period.
6. Four pipe replacements - three on Brimpton Lake Road and one on Ashman Road.
7. The jetty maintenance contract is to commence this week.
8. Quotes are being invited for this year’s line marking programme.

Sealing Contract
This year’s sealing contract has been completed with the exception of Main Street, Edillilie as discussed earlier in this report. The Works Manager engaged Road Technical Services to oversee the contract.

RECOMMENDATION WM
“Noted.”
1.1 WORKS MANAGER  

WM/55/14 – PLANT MAINTENANCE

Ute 54 serviced.
Patrol L new windsREEN.
Loader E new side window.

RECOMMENDATION WM
“Noted.”

WM/56/14 NEW PLANT

Nil.

WM/57/14 – TRAINING

Chainsaw Training G Walter, D Mead and T Sampson.
Fire Warden Training M Paxon.

RECOMMENDATION WM
“Noted.”

WM/58/14 - STAFF

Nil.

WM/59/14 – LEAVE APPROVALS

J Elliott 30/04/14 – 9/05/14
G Smith 10/04/14 – 1/05/14
D Harrold 1/05/14 – 16/05/14
M Paxon 13/05/14 – 16/05/14

RECOMMENDATION WM
“Noted.”
1.1 WORKS MANAGER
cont’d:

WM/60/14 – PERMITS AND AUTHORISATIONS

1 Special Events Permit – Royal Life Saving Society SA
Approval has been granted to the Royal Life Saving Society SA to hold Vacswim 2015 at the Coffin Bay Foreshore from Monday 5 January 2015 to Tuesday 13 January 2015 between 8.00am and 1.00pm.

2 Authorisation to Undertake Works on Land Under Council Care and Control – Port Lincoln Lions Club Inc
Approval has been granted to Port Lincoln Lions Club Inc to clear weeds on the western side of the hill at the Lions Park and to lay matting and mulch and a dripper system at the Lions Park on Lincoln Highway.

3 Permit to Use a Public Road for Business Purposes – Cornucopia Consultancy Pty Ltd
Approval has been granted to Cornucopia Consultancy Pty Ltd to fundraise on behalf of the Fred Hollows Foundation on the footpath in front of the IGA Supermarket from 23 April 2014 to 24 April 2014.

4 Authorisation to Alter a Public Road – M Keatley
Application denied to install private underground electricity cables on the road reserve at Lot 22 Richardson Road, Boston. Owner will need to engage SA Power Networks to provide the infrastructure.

RECOMMENDATION  WM
“That Council endorse the actions of the Works Manager in issuing approvals to undertake works or conduct activities on land under Council care and control.”
1.1 WORKS MANAGER

cont’d:

WM/61/14 – WORKS MANAGER MEETINGS ATTENDED

11/04/14 Attended with J Elliot & J Anderson the Cemeteries & Crematoria Association of South Australia (CCASA) AGM at Victor Harbour which covered the new legislation and arising compliances.

14/04/14 Budget Review with Accountant, MDES and CEO.

15/04/14 Meeting with Council Boundary Adjustment submission representatives along with senior staff and Councillors at old Port Lincoln Airport terminal.

16/04/14 OHS meeting.

17/04/14 Council meeting.

22/04/14 Meeting with C McFarlane regarding Easton Rd land division.

28/04/14 Cummins Gang Toolbox meeting, Cummins Depot.

29/04/14 Lincoln Gang Toolbox meeting, Port Lincoln Airport Depot.

30/04/14 Works and Infrastructure meeting.

05/05/14 Along with Works Technical Officer, met with M. Cresp from Genesee Wyoming regarding the proposed pedestrian railway crossing opposite the Cummins Institute to discuss the positioning and dimensions of the crossing.

RECOMMENDATION

“Noted.”

GARY JUTZEN
WORKS MANAGER
7 May 2014
1.2 DIRECTOR OF WORKS & INFRASTRUCTURE

DWI/23/14 – STATE LOCAL ROAD PROGRAM SUBMISSION – FLINDERS HIGHWAY

A submission was made for the rehabilitation/reconstruction of Flinders Highway, between Winter Hill Road and Wine Shanty Road. The submission proposed a total project value of $1,457,165 and required a contribution by Council of $728,583.

The Program is competitive in the sense that each region assesses their respective applications and makes a recommendation to the state assessment panel. It is not expected that the panel would overrule the recommendations from the regions unless there were obvious errors.

We have been provided the assessment report for the EPLGA submissions, and the list of projects and their scores are listed below:

<table>
<thead>
<tr>
<th>Prioritisation</th>
<th>Applicant Council</th>
<th>Road Name</th>
<th>Assessment Ranking</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DC Streaky Bay</td>
<td>Sceale Bay Road</td>
<td>33</td>
</tr>
<tr>
<td>2</td>
<td>DC Cleve</td>
<td>Balumbah-Kinnaird Road (either 5km or 10km section of upgrade)</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>DC Elliston</td>
<td>Kyancutta / Mount Wedge Road</td>
<td>26</td>
</tr>
<tr>
<td>3</td>
<td>Wudinna DC</td>
<td>Elliston Stock Route / Mount Wedge Road</td>
<td>26</td>
</tr>
<tr>
<td>4</td>
<td>DC Ceduna</td>
<td>Nunyah Road</td>
<td>23</td>
</tr>
<tr>
<td>4</td>
<td>DC Lower Eyre Peninsula</td>
<td>Flinders Highway</td>
<td>23</td>
</tr>
<tr>
<td>5</td>
<td>CC Whyalla</td>
<td>Whyalla Norrie Industrial Estate</td>
<td>20</td>
</tr>
<tr>
<td>6</td>
<td>CC Whyalla</td>
<td>*Gulf View Drive</td>
<td>21</td>
</tr>
<tr>
<td>7</td>
<td>CC Whyalla</td>
<td>*Whyalla Town Tour Route</td>
<td>18</td>
</tr>
<tr>
<td>8</td>
<td>CC Whyalla</td>
<td>*Jenkins Avenue</td>
<td>16</td>
</tr>
</tbody>
</table>

We will be reviewing the methodology and comparative scores as best we can however it is unlikely that Flinders Highway will be listed.

The Sceale Bay Road project is believed to be in the final year of funding (2014/15) as could be the Balumbah–Kinnaird Road subject to the amount of funding allocated.

If the Kyancutta-Mount Wedge Road submission is successful it is the first stage of a 59 kilometre project that spans two Councils and could be ongoing for a substantial period.

(continued)
1.2 DIRECTOR OF WORKS & INFRASTRUCTURE cont’d:

DWI/23/14 – STATE LOCAL ROAD PROGRAM SUBMISSION – FLINDERS HIGHWAY cont’d:

On face value the conversion of an unsealed road to a sealed road attracts better scores when combined with freight task. Initial impressions are that the potential of Flinders Highway to attract funding under this program is unlikely for many years particularly once the development / expansion of mining activity translates in to mineral extraction and export elsewhere on the Eyre Peninsula.

RECOMMENDATION DWI
“That Council notes the Special Local Roads Program Assessment report”

DWI/24/14 – DIRECTOR OF WORKS & INFRASTRUCTURE MEETINGS ATTENDED

05/05/2014 Meeting with Mayor Low, Jan Hetherington and Ross Allen re Investigator Trail
06/05/2014 Attended Group 4 Community Engagement Meeting
07/05/2014 Attended Group 3 Community Engagement Meeting
09/05/2014 Annual Liaison Meeting with DPTI representatives together with CEO and Gary Jutzen.

RECOMMENDATION DWI
“Noted.”
AIRPORT SECTION

2.1 AIRPORT MANAGER

AM/25/14 - AIRPORT USAGE

Passenger numbers for April 2014 were 16,281, a total of 16 persons fewer than the corresponding period in 2013, resulting in a negligible decrease in the percentage calculations.

**RECOMMENDATION**

"Noted."
2.1 AIRPORT MANAGER

AM/26/14 – OPERATIONS REPORT

Airport Terminal
The Airport Manager met with Mossop Construction and Interiors on 30 April 2014 for a preliminary review and update of outstanding defect rectification works. A general inspection by Mossop representatives and Council is scheduled for June 4th 2014.

The Terminal continues to function well; no issues have arisen during the reporting period affecting general operations.

Compliance/Audit Schedule
Port Lincoln Airport updated compliance documentation, audit and meeting schedule.

<table>
<thead>
<tr>
<th>Drug and Alcohol Management Plan (DAMP) Report</th>
<th>Due</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civil Aviation Safety Authority (CASA) Annual Surveillance Inspection</td>
<td>April 2014</td>
<td>Complete</td>
</tr>
<tr>
<td>Airport Security Committee Meeting</td>
<td>June 2014</td>
<td></td>
</tr>
<tr>
<td>Update Aerodrome Manual &amp; Safety Management System (SMS)</td>
<td>May 2014</td>
<td></td>
</tr>
<tr>
<td>Airport Technical Inspection (Aerodrome Design)</td>
<td>May 2014</td>
<td></td>
</tr>
<tr>
<td>Airport Emergency Committee Meeting</td>
<td>June 2014</td>
<td></td>
</tr>
<tr>
<td>Bird and Animal Hazard Management Plan Committee Meeting</td>
<td>June 2014</td>
<td></td>
</tr>
<tr>
<td>Transport Security Plan (TSP) Audit by OTS</td>
<td>July 2014</td>
<td></td>
</tr>
<tr>
<td>Airport Emergency Exercise (Desktop exercise)</td>
<td>July 2014</td>
<td></td>
</tr>
<tr>
<td>Radiation Hazard Manual Audit</td>
<td>August 2014</td>
<td></td>
</tr>
</tbody>
</table>

RECOMMENDATION AM
“Noted.”

AM/27/14 – REDEVELOPMENT OF THE OLD TERMINAL BUILDING

Cost estimates for the redevelopment of the Old Terminal are being prepared by Richwood Constructions on a fee basis. Once cost estimates have been received and provided and the estimates are within the previously approved budget an open tender process will followed.

RECOMMENDATION AM
“Noted.”
2.1 AIRPORT MANAGER

AM/28/14 – REVIEW OF FEES & CHARGES FOR LANDING AND TIE DOWN

A new structure for landing and tie down fees is proposed to be introduced within the first quarter of 2014/15.

The Airport Manager has planned an open workshop for interested parties on the 29 May 2014 to discuss potential changes to the fee structure and obtain feedback from airport users.

A report will be submitted to the June 2014 Council meeting detailing results of the review and recommendations for implementation.

Preliminary discussions with Charter Operators are ongoing regarding their potential usage of the old Airport Terminal for charter passenger transit.

The Airport Manager will submit a separate report to Council at the conclusion of several meetings currently in the planning stage with Charter Operators regarding a proposed charter passenger levy.

RECOMMENDATION AM

“Noted.”

AM/29/14 - AIRPORT MANAGER – MEETINGS ATTENDED

17/04/14 Council Meeting - Chambers
28/04/14 David Amos – ISS
29/04/14 Mike Raleigh re: placement of vehicle in terminal
29/04/14 Paula Kenny Blacksheep Advertising
30/04/14 Andrew McKay (Mossop’s) Review of Defects progress
30/04/14 W&I Team meeting - Cummins
05/05/14 AM/DWI Review of New Terminal defects progress

RECOMMENDATION AM

“Noted.”
2.1 AIRPORT MANAGER

AM/30/14 - AIRPORT GENERAL BUSINESS

Following an email to Brad Riddle from Regional Development Australia Whyalla and Eyre Peninsula (RDAWEP) regarding Council use of the reverse side of their sign at the entrance to the Airport to install a welcome sign, Mr Riddle replied as follows:

“RDAWEP doesn’t foresee any issues with the Council utilising the other side of the sign, so happy for you to proceed with your request to utilise the space.”

A quotation to design and install signage was sourced from Impact Signs in Port Lincoln. The signage will appear with the ‘Investigator’ logo which will have the District Council of Lower Eyre Peninsula wrap-around text, consistent with Council signage in other locations and with ‘Welcome to Port Lincoln Airport’.

RECOMMENDATION AM

“Noted.”

BARRIE ROGERS
AIRPORT MANAGER
7 May 2014
2.2 DIRECTOR OF WORKS & INFRASTRUCTURE

DWI/25/14 – PROPOSED AIRPORT PAID PARKING

As considered by Council during 2013 and again earlier this year, the need to manage car park usage at the airport was deemed to require the expansion of paid car parking beyond the lock-up compound area. In addition the use of paid car parking would generate revenue to provide improvements within existing parking areas as well as for future car parking requirements within the airport precinct.

The following image shows the areas which are considered to be designated parking areas and the function they will perform.

The areas are defined as follows:
A  Main Car Park
B  Hire Car Bays
C  Hire Car Returns and staff parking
D  Lock-Up Compound
E  Unsealed Long Term Parking

(continued)
2.2 DIRECTOR OF WORKS & INFRASTRUCTURE cont’d:

DWI/25/14 – PROPOSED AIRPORT PAID PARKING cont’d:

The proposal to extend paid parking to the main car park will allow outbound passengers (for periods in excess of one day) to have a choice if they do not wish to pay and that will be Car Park E.

Based on the advice from the consultants engaged to evaluate options, the preferred method involves the use of ‘pay and display’ systems for the main car park Car Park A). This system represents the lowest initial cost for equipment and the lowest maintenance and servicing demand.

The card access to the lock-up compound will remain in place but will be assessed during 2014/15 once the main car park system is in place and operational.

The introduction of more expensive and sophisticated systems in use at other airports, both regional and capital city, generally comes with higher charging schedules.

Generally at the capital city airports car parking is a significant revenue stream for their business, and whilst that may be valid for those companies, the requirement for the Port Lincoln Airport is primarily about managing car parking for current needs, securing funding for future improvements and expansion as well as the necessary maintenance of the car parks (lighting, fencing, resurfacing, line marking etc). The success in securing State and Commonwealth funding for the recent upgrade to the airport is unlikely to be repeated in the foreseeable future and therefore measures such as paid parking reduce the reliance on the passenger levy or lease/rental income to fund all airside and landside asset and operational needs.

Based on modelling of numerous options, including retaining relativity with the charges for the lock-up compound car park which is part of the overall parking management strategy the preferred pricing structures are as follows:

All prices are inclusive of GST.

**Main Carpark (Car Park A):**

Maximum Parking Period – 7 days;
First Calendar Day – Free;
Second Calendar Day and up to 7 days - $3 per day.

**Lock-Up Compound (Car Park D):**

Maximum Parking Period – Unlimited (but requires renewal every 12 months);
1-3 days - $11; Current Charge $11;
4-7 days - $22; Current Charge $22;
8-14 days - $33; Current Charge n/a
15-30 days – $44; Current Charge $33;
Up to 6 months - $180; Current Charge $132;
Up to 12 months - $300; Current Charge $220.

(continued)
2.2 DIRECTOR OF WORKS & INFRASTRUCTURE cont’d:

DWI/25/14 – PROPOSED AIRPORT PAID PARKING cont’d:

The rationale for the fee structures for the secure compound are that there should be a premium for the lock-up area with fencing gate control, and CCTV, however the other aspect is to provide a reasonable priced car park for medium to longer term periods so that the use of the main car park is retained for the short term usage.

The pricing for the lock-up compound has remained static for several years and without the need to compare pricing against other paid parking within the airport precinct the pricing differentials for the varying periods has not required review.

The aim to limit parking within the main car park for periods up to 7 days requires the introduction of two new parking periods (8 – 14 days and 15 – 30 days) so that some one requiring a car park for say 8-10 days should not be faced with a significant increase because they could not park in the main car park. For example paying $21 for 7 days in the main carpark or faced with paying possibly $44 for a slightly longer period in the lock-up compound.

In considering the impact of extending paid parking at the airport precinct it is important to acknowledge:

- the short stay/high turnover demand that comes from dropping/seeing off passengers or meeting and greeting incoming passengers;
- day trips to Adelaide; and
- departing passengers from elsewhere on the Eyre Peninsula who have no option to driving long distances to use the airport.

The ‘first day free’ approach deals with the first two considerations, and the free use of the Car Park E provides for those long distance travellers and others who do not wish to pay.

The anticipated revenue from the proposed pricing structure in a full 12 month period is approximately $110,000 if the current arrangement for the lock-up compound continues with the two travel agencies providing ground-handling services at the airport. As stated earlier, the charges include GST so the net amount to Council is less 10%.

The modelling for the potential revenue comes from usage surveys in late 2013 at a time when there was an obvious decline in the use of the lock-up compound. The low usage of the compound has continued and hence the pressure continues to be placed on the main car park capacity.

Various measures will need to be considered during the implementation phase of the paid parking to monitor use of other areas not designated for paid parking such as the Hire Car designated bays and staff parking areas.

(continued)
2.2 DIRECTOR OF WORKS & INFRASTRUCTURE cont’d:

DWI/25/14 – PROPOSED AIRPORT PAID PARKING cont’d:

The hire car companies pay for the use of their bays. Airport staff (ground handlers, security/screening) and other businesses operating within the airport precinct will not be charged for parking provided it is not within the Car Parks A or D.

The anticipated operating costs for the ‘pay and display’ machines plus monitoring of compliance is expected to be $30,000 per annum. The initial capital cost is estimated at $50,000.

Modifications to the main car park are required because a boom gate system is not to be installed, plus improved pedestrian access to the Terminal is estimated at $30,000.

For the 2014/15 financial year the estimated expenditure including capital costs is $110,000.

The anticipated revenue for 2014/15, assuming implementation by December 2014 in the main car park, is $65,000.

The recommendation is for the above schedule of parking fees, together with the anticipated income and expenditure to be included in the draft 2014/15 Annual Business Plan.

RECOMMENDATION 1 DWI

“That Council approve in principle the inclusion of the following budget amounts for the Port Lincoln Airport in the draft 2014/15 Business Plan:

a. Purchase and installation of ‘pay and display’ parking systems to the main car park at an estimated cost of $50,000,
b. Modifications to the main car park at an estimated cost of $30,000,
c. Provision for maintenance and surveillance of paid parking areas at an estimated cost of $30,000,
d. Provision for an income of $65,000 in parking fees for the main car park and lock-up compound.”

RECOMMENDATION 2 DWI

“That Council approve in principle the following fees for paid car parking within the Port Lincoln Airport precinct to be implemented as designated:

a. Main Carpark Car (Park A):
   Maximum Parking Period – 7 days;
   First calendar day – Free;
   Second calendar day and up to 7 days - $3 per day.

The above fees to apply from the first day of the month following installation and commissioning of the equipment.

(continued)
2.2 DIRECTOR OF WORKS & INFRASTRUCTURE

DWI/25/14 – PROPOSED AIRPORT PAID PARKING

b. **Lock-Up Compound (Car Park D):**
   - Maximum Parking Period – Unlimited (but requires renewal every 12 months);
   - 1-3 days: $11;
   - 4-7 days: $22;
   - 8-14 days: $33;
   - 15-30 days: $44;
   - Up to 6 months: $180;
   - Up to 12 months: $300;

*The above fees to apply from 1 September 2014.*

c. **Informal Carpark (Car Park E)**
   - *No charge*”

DWI/26/14 – PORT LINCOLN AIRPORT UPGRADE – FINAL REPORT

The following report, with minor modification, has been submitted by Mr. Peter Aird:

This report has been provided as a conclusion to my involvement with the airport upgrade project and follows on from the Confidential Airport Manager’s Report which I provided to Council dated 20 June 2013.

There are several issues relating to the upgrade, notably the installation of lighting and fencing associated with the car park and contract defects which remain ongoing and are being dealt with by other Council officers.

**TERMINAL BUILDING CONTRACT**

**Variations**

A management report has been prepared and kept on file detailing the complete list of variations.

For the Terminal Building project a total of 97 variations were assessed and together with three Prime Cost amounts included in the contract documents the total net value of the contract variations is $492,179.55.

As Council is aware the terminal building, while it is the largest component, is not the only item in the upgrade project and all components need to be considered together in assessing the project outcomes.
2.2 DIRECTOR OF WORKS & INFRASTRUCTURE  cont’d:

DWI/26/14 – PORT LINCOLN AIRPORT UPGRADE – FINAL REPORT  cont’d:

The following table sets out the nine components of the Airport Upgrade project as identified in Council’s financial system, these components had a total estimated cost of $13,200,000 at the time Council determined to proceed. It should be noted that the budget of $9,330,000 for the terminal building included a total project contingency budget of $770,223.00 and provision for stormwater drainage, apron interface & landscaping and the car park fence. These items were subsequently separated from the terminal building for accounting and grant reconciliation purposes.

All amounts shown are exclusive of GST and the full cost attributions which were made at the conclusion of years 2012 and 2013. This is consistent with the basis of the estimates and allows a meaningful comparison to be made.

<table>
<thead>
<tr>
<th>A/C No</th>
<th>Description</th>
<th>2012</th>
<th>2013</th>
<th>2014 *</th>
<th>Total</th>
<th>Estimate</th>
<th>Variation</th>
</tr>
</thead>
<tbody>
<tr>
<td>15301</td>
<td>Terminal Building</td>
<td>$ 812,321</td>
<td>$ 7,287,699</td>
<td>$ 358,656</td>
<td>$ 8,458,676</td>
<td>$ 9,330,000</td>
<td>$ 871,324</td>
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<tr>
<td>15302</td>
<td>Screening Equipment (including baggage handling system)</td>
<td>$ 650,000</td>
<td>$ 194,697</td>
<td>$ 8,170</td>
<td>$ 852,867</td>
<td>$ 1,000,000</td>
<td>$ 147,133</td>
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<tr>
<td>15305</td>
<td>Stormwater Drainage</td>
<td>$ 27,284</td>
<td>$ 26,728</td>
<td>$ 16,333</td>
<td>$ 70,345</td>
<td>$ 0</td>
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</tr>
<tr>
<td>15307</td>
<td>New Taxiway</td>
<td>$ 2,719</td>
<td>$ 572,535</td>
<td>$ 165,085</td>
<td>$ 740,339</td>
<td>$ 573,000</td>
<td>- $ 167,339</td>
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<tr>
<td>15308</td>
<td>Apron Extension</td>
<td>$ 4,945</td>
<td>$ 1,029,872</td>
<td>$ 371,802</td>
<td>$ 1,406,619</td>
<td>$ 1,147,000</td>
<td>- $ 259,619</td>
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<tr>
<td>15314</td>
<td>Car Park</td>
<td>$ 84,682</td>
<td>$ 560,904</td>
<td>$ 489,001</td>
<td>$ 1,134,587</td>
<td>$ 800,000</td>
<td>- $ 334,587</td>
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<tr>
<td>15318</td>
<td>Apron Interface &amp; Landscaping</td>
<td>$ 3,597</td>
<td>$ 26,611</td>
<td>$ 132,942</td>
<td>$ 165,150</td>
<td>$ 0</td>
<td>- $ 165,150</td>
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<tr>
<td>15319</td>
<td>Electrical Upgrade</td>
<td>$ 5,830</td>
<td>$ 444,674</td>
<td>$ 7,463</td>
<td>$ 457,967</td>
<td>$ 350,000</td>
<td>- $ 107,967</td>
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<tr>
<td>15320</td>
<td>Car Park Fence</td>
<td>$ 0</td>
<td>$ 0</td>
<td>$ 31,570</td>
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<td>- $ 31,570</td>
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<tr>
<td>TOTAL</td>
<td></td>
<td>$ 1,591,378</td>
<td>$ 10,145,720</td>
<td>$ 1,581,022</td>
<td>$ 13,318,120</td>
<td>$ 13,200,000</td>
<td>- $ 118,120</td>
</tr>
</tbody>
</table>

* The amounts shown in 2014 include the actual expenditure up to 6 May 2014 and an estimate of amounts committed to but not paid at that date.

(continued)
2.2 DIRECTOR OF WORKS & INFRASTRUCTURE cont’d:

DWI/26/14 – PORT LINCOLN AIRPORT UPGRADE – FINAL REPORT cont’d:

As can be seen from the information contained in the table the total upgrade project cost is expected to exceed the original estimate by $118,120 which represents 0.89% of the budget estimate.

Also as noted in the June 2013 report the apron and taxiway projects were approved by Council to proceed based on a tender which was $433,956 above the original estimates. Thus the savings achieved on the other components have assisted to reduce the approved over budget expenditure by $315,836.

As with any undertaking of this size and complexity, particularly given the ‘moving target’ with security compliance, there will always be some things that could have been done better when looking with the benefit of hindsight. However, I feel satisfied that Council now has a valuable and functional airport asset that will serve it and the Eyre Peninsula community well for many years to come.

PETER AIRD
7 May 2014

RECOMMENDATION DWI
“Noted.”

ALEX DOUGLAS
DIRECTOR OF WORKS & INFRASTRUCTURE
7 May 2014
DEVELOPMENT & ENVIRONMENTAL SERVICES
16 MAY 2014

D283 MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT

RECOMMENDATION MDES
“That the Manager Development & Environmental Services Report be received.”

RECOMMENDATION MDES
“That the Manager Development & Environmental Services Report be adopted.”

D284 DEVELOPMENT CORRESPONDENCE

Nil.

D285 DEVELOPMENT GENERAL CORRESPONDENCE

1 Issues and Events
Nil.

2 Newsletters, Brochures and Magazines
1 Immunisation Section, SA Health – Sharp and to the Point Newsletter, April 2014.

D286 DEVELOPMENT LATE CORRESPONDENCE

D287 CORRESPONDENCE NOT REQUIRING A COUNCIL DECISION

Items of correspondence received which have been dealt with by Council staff and do not require a resolution of Council have been provided under separate cover for the information of Councillors.

RECOMMENDATION MDES
“Noted.”
D288 HEALTH

(1) Environmental Health Officer - Food Business Inspections Update

Mr Simmonds, a qualified Environmental Health Officer, is proposing to undertake food business inspections under the *Food Act 2001*, at high risk premises and sporting clubs towards the end of May 2014.

RECOMMENDATION MDES
“Noted.”

D289 DEVELOPMENT GENERAL BUSINESS
MDES/30/14 – BOSTON RURAL LIVING DEVELOPMENT PLAN AMENDMENT – STATEMENT OF INTENT

Purpose

The purpose of this report is to obtain Council’s agreement that the Boston Rural Living Statement of Intent (dated May 2014) is in a form that is suitable to send to the Minister for his endorsement to prepare a new Boston Rural Living Development Plan Amendment.

Background

The original Statement of Intent relating to the Boston Rural Living DPA was endorsed by Council in August 2009. An amended Statement of Intent was considered and endorsed by Council in April 2010.

At its meeting held 16 December 2011, Council resolved to write to the Minister for Planning requesting that the Boston Rural Living Development Plan Amendment be held in abeyance until such time as the Greater Port Lincoln Structure Plan is finalised.

The Minister for Planning did not approve or refuse the original Statement of Intent; rather it was placed on hold.

As noted at the November 2013 meeting, the Greater Port Lincoln Structure Plan will not be finalised. Subsequently, at its meeting held on 15 November 2013 Council resolved to advise the Minister for Planning that Council would now like to reinstate the Boston Rural Living Development Plan Amendment.

A new Statement of Intent has now been prepared and is attached for consideration.

(REFER FOLIO: MDESRP14.05.01)

The purpose of this report is to gain Council’s agreement to forward the Statement of Intent to the Minister for Planning for his authorisation to conduct the next stage in the process, namely the preparation of a Development Plan Amendment.

Once agreement with the Minister is reached, appropriate investigations will be undertaken.

Council will be consulted again at the conclusion of the investigations in order to help determine appropriate policy changes.

A draft DPA will then be prepared and will require Council’s endorsement before it is released for public and agency consultation.

(continued)
MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT – 16 MAY 2014

MDES/30/14 – BOSTON RURAL LIVING DEVELOPMENT PLAN AMENDMENT – STATEMENT OF INTENT cont’d:

After the consultation period has ended, a report will be prepared for Council regarding any submissions received and recommending changes to the proposed amendments (if relevant).

A Summary of Consultations and Proposed Amendments report will then be prepared. This report will require the approval of Council (and sign off) before being sent to the Minister for Urban Development, Planning and the City of Adelaide for authorisation.

Discussions

Although the Statement of Intent for the Boston Rural Living DPA of April 2010 was not formally endorsed, it was distributed to Government Agencies for review and comment. There were a range of concerns raised by Government Agencies at that time in relation to the appropriateness of the DPA. Some of the issues and concerns raised included:

- impacts on groundwater as the Water Protection Zone is within the Eyre Peninsula Southern Basins Water Protection Area;
- interface between residential and industry land uses;
- interface between existing infrastructure, including but not limited to major electricity infrastructure;
- interface between residential and existing quarry and mining operations;
- provision of suitable buffers to existing incompatible land uses, including industry, mining (quarrying) and agriculture;
- topography and suitable allotment size;
- access and transport links;
- bushfire risk; and
- strategic growth of the City of Port Lincoln.

It is understood that a number of these concerns resulted from the extent to the proposed “area affected” by the DPA, which included areas within the existing General Farming and Water Protection Zones extending from Haigh Drive in the north to Concorde Road in the south. Furthermore, the area affected included the Industrial Zone adjacent Stamford Drive.

(continued)
MDES/30/14 – BOSTON RURAL LIVING DEVELOPMENT PLAN AMENDMENT – STATEMENT OF INTENT cont’d:

To minimise and/or alleviate a range of concerns previously expressed by Government Agencies, particularly those relating to interface with industry and mining/quarrying activities, the area affected of this Statement of Intent has been significantly reduced. Areas adjacent the existing quarries and the Industrial Zone are no longer included in the Area Affected of this DPA. Furthermore, to minimise potential impacts on the Eyre Peninsula Southern Basins Water Protection Area, the area of the Water Protection Zone being included for investigation in the DPA has been significantly reduced, as have those areas substantially covered in native vegetation.

The Area Affected Plan is attached to the Statement of Intent and broadly includes the area bounded by Haigh Drive in the north and Pound Lane, the Port Lincoln Golf Course and gently undulating agricultural land to the south of the golf course which is largely clear of native vegetation. The area to be investigated also includes the entire existing Rural Living Zone together with adjacent land to the north west and south in the General Farming and Water Protection Zones. The small residential enclave with frontage to Gledstanes Terrace in the Residential Zone has also been included, but only because it is surrounded by the Rural Living Zone. It is unlikely that the current zoning of this small residential enclave will change.

**RECOMMENDATION**  MasterPlan Pty Ltd

“That Council:

1. Notes the contents of this Report;

2. Submits the Boston Rural Living Statement of Intent (dated May 2014) to the Minister for Urban Development, Planning and the City of Adelaide to gain formal endorsement to prepare a Development Plan Amendment;

3. Authorises the Chief Executive Officer and/or the Manager of Development & Environmental Services as the case may be, to make any necessary minor amendments to the SOI to obtain Ministerial endorsement.”

MDES/31/14 – BUILDING INSPECTION POLICY

In accordance with Council’s Building Inspection Policy, inspections have been carried out and a list has been folioed for Members information.

**RECOMMENDATION**  MDES

(REFER FOLIO: MDESRP14.05.02)

“Noted.”
MDES/32/14 – WORKSHOPS / SEMINARS / MEETINGS / TRAINING

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<thead>
<tr>
<th>Date</th>
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<td>10 April 2014</td>
<td>N Edmonds / DAO RE: Land subsidence concerns</td>
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<td>14 April 2014</td>
<td>D Barnes / PO RE: 932/053/14 Staff Budget Workshop</td>
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<td>2 May 2014</td>
<td>S Hennig RE: Land Division queries</td>
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<td>Staff Budget Workshop</td>
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<td></td>
<td>Community Reference Group Meeting – Group 4</td>
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RECOMMENDATION MDES

“Noted.”

LEITH BLACKER
MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES

8 MAY 2014
C916 MAYOR’S REPORT

C917 MEMBER’S REPORTS

C918 QUESTIONS WITHOUT NOTICE

C919 QUESTIONS WITH NOTICE

C920 MOTIONS WITHOUT NOTICE

C921 MOTIONS WITH NOTICE

C922 PETITIONS

C923 COMMITTEE MINUTES

RECOMMENDATION CEO
“That the Minutes of the Committee Meetings be received.”

(1) Work Health & Safety, Consultative and Risk Management Committee Meeting held at the Cummins Council Chambers on Wednesday 16 April 2014.

(REFER FOLIO: CL14.05.01)

RECOMMENDATION CEO
“That the Minutes of the Committee Meetings, and the recommendations contained therein, be adopted.”
C924 MINUTES FROM OTHER BODIES

(1) Eyre Peninsula Natural Resources Management Board – Draft Minutes of Board Meeting No. 70 held on 25 February 2014.

(2) Tumby Bay District Community Consultative Group Minutes of meetings held on 22 October 2013 and 9 April 2014.

(REFER FOLIO: CL14.05.02)

RECOMMENDATION CEO
“Noted.”

C925 PUBLIC MEETINGS

Minutes of all Community Focus Group Meetings will be presented to the June 2014 Council Meeting.

C926 CHIEF EXECUTIVE OFFICER’S REPORT

RECOMMENDATION CEO
“That the Chief Executive Officer’s Report be received.”

RECOMMENDATION CEO
“That the Chief Executive Officer’s Report be adopted.”

C927 COMMUNITY DEVELOPMENT OFFICER’S REPORT

RECOMMENDATION CEO
“That the Community Development Officer’s Report be received.”

RECOMMENDATION CEO
“That the Community Development Officer’s Report be adopted.”
C928 REVIEW OF CONFIDENTIALITY ORDERS

Section 91 (9) of the Local Government Act requires Council to undertake a review of its confidentiality orders that operate for a period exceeding 12 months at least once in every year.

(1) Reviewed items recommended to be retained in confidence

Nil.

(2) Reviewed items recommended for release

Two items are recommended to Council for release. The first item relates to Report Item - W181 DWI/05/13, in which discussion was held regarding the terms and conditions to be associated with the car hire booth leases and associated parking bays at the Port Lincoln Airport. As these leases have been finalised, staff recommend the release of the confidential minutes and reports regarding this matter.

The second item recommended for release relates to Report Item - F402 AM/59/13 and addresses the Terminal Building Contract Variations and Contractual Issues which have now been finalised as part of the completion of the Terminal Building contract.

RECOMMENDATION CEO

“That the existing confidentiality orders over the documents outlined below be revoked:

- Relating to Item W181 DWI/05/13:
  - Works & Infrastructure Confidential Reports June 2013 (Files CFWM0613 & CFWM0613.1); and
  - Confidential (Works) Council Minutes (Files: CFWKMN0613) June 2013.

- Relating to Item F402 AM/59/13:
  - Airport Manager Confidential Report (File CFAM0613) June 2013; and
  - Confidential (Finance) Council Minutes (CFFN MN0613) June 2013.”
C929 POLICY DEVELOPMENT

(1) Policies for Adoption

Nil.

(2) Policies for Review – With Amendment

Nil.

(3) Policies for Deletion

Policy 25.01.03 – Community Reference Groups
The Community Engagement Strategy adopted at the April 2014 meeting of Council outlines Council’s Community Reference Groups, making Policy 25.01.03 – Community Reference Groups obsolete, therefore staff recommend it be deleted by Council.

(REFER FOLIO: CL14.05.03)

RECOMMENDATION CEO
“That policy 25.01.03 – Community Reference be deleted due to the adoption at the April 2014 Council meeting of the Community Engagement Strategy.”

C930 REGIONAL DEVELOPMENT

(1) Regional Development Australia Whyalla & Eyre Peninsula Workshops
Notification of Workshops being held:
- Developing a Powerful Business Capability Statement;
- Marketing and Communications;
- Bid and Tendering; and
- Selling and Servicing Local Markets.

RECOMMENDATION CEO
“Noted.”

(2) Regional Development Australia Whyalla & Eyre Peninsula Regional News
April 2014 Regional News – Electronic

RECOMMENDATION CEO
“Noted.”
C931 COUNCIL CORRESPONDENCE

(1) PGS – Proposed Seismic Survey – Great Australian Bight
Correspondence received from Terry Visser or PGS who plan to undertake a three-dimensional (3D) marine seismic survey in the Commonwealth waters of the Great Australian Bight between October and May, over a 5 year period commencing October 2014.

The potential survey area will cover approximately 145,000 square kilometres. At its closest point, the survey area is 224 kilometres west of Port Lincoln and 207 kilometres south west of Ceduna.

The first stage is scheduled to commence in October 2014 and conclude May 2015 and will take place within the acquisition window of October and May for up to a further 4 years.

PGS are seeking feedback on the proposed survey that Council considers relevant to their activities and interests within the survey area.

Council received similar correspondence in December 2013 and January 2014 from TGS and CGG in which Council provided no comment in relation to proposed survey in the Great Australian Bight.

A copy of the response forwarded to PGS has been folio’d for the information of members.

(REFER FOLIO: CL14.05.04)

RECOMMENDATION CEO
“Noted.”

(2) Steven Griffiths MP – Reinstate re-enrolment on the Council Voters Roll proposal
Correspondence received from Steven Griffiths MP, Member for Goyder advising of his intention to introduce to State Parliament a Bill to amend the Local Government (Elections) Act 1999 to reinstate automatic re-enrolment of the Council Voters Roll for all eligible South Australian non-resident property owners, business lessees and resident non-Australian citizens (property franchise voters).

Under current legislation the voters roll is purged in between elections with the exception of resident electors, with the other classes of voters required to renominate leading up to a new election.

Mr Griffiths believes it is important that governments and communities continue to work to improve outcomes and of the importance of increasing voter participation at council elections.

RECOMMENDATION CEO
“Noted.”
C931 COUNCIL CORRESPONDENCE

cont’d:

(3) Catherine Fitzgerald – Flying the Rainbow Flag – Celebrating Diversity
Correspondence received from Catherine Fitzgerald, Artistic Director, The Feast Festival inviting Council to engage in and support Flying the Rainbow Flag – Celebrating Diversity, as part of the Annual Feast Festival.

Ms Fitzgerald advises that Feast is Adelaide’s LGBTIQ (Queer) Arts and Cultural Festival and is in its eighteenth year and is respected nationally for the quality of artistic program and community development projects.

Ms Fitzgerald is inviting Council to participate by flying the rainbow flag from the 15 – 30 November, the duration of the Feast Festival. In recognition of support Council would be added to the roll call and appear on the dedicated page of the 2014 Feast Program Guide.

RECOMMENDATION CEO
“Noted.”

C932 EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION

C933 LOCAL GOVERNMENT ASSOCIATION

(1) Local Government Association Circulars

The following circulars have been received from the Local Government Association:-

19.03 Bushfire Survey;
19.02 Emissions Reduction Fund White Paper released;
19.01 Velo-City Global Adelaide 2014;
18.13 Natural Disaster Funding Inquiry;
18.12 Launching the new LGA Education & Training website;
18.11 Quarterly Updates to Delegations Templates as at 31 March 2014;
18.10 LGMA (SA) 2014 Professional Leaders Program Intake 2;
18.09 Project Management Training Qualifications - Expressions of Interest Sought - Last Chance Opportunity;
18.08 2014 Jim Crawford Award for Innovation in Libraries - Nominations Now Open;
18.07 Red Cross Humanity Hour 2014;

(continued)
C933 LOCAL GOVERNMENT ASSOCIATION cont’d:

18.06 Representatives on Outside Bodies – Extension for Expressions of Interest for Chairperson of the Dog and Cat Management Board;
18.05 Appropriate levels of representation for a Council undertaking a representation review - Discussion Paper;
18.04 Draft Clandestine Drug Laboratory Policy and Guidelines for Consultation;
18.03 Advice from the Office for Child Safety- New Defence Provisions for Mandated Notifiers;
18.02 Accredited Freedom of Information (FOI) Officers - email from State Records;
18.01 2014 LG Ordinary General Meeting - Draft Minutes Available;
17.06 ANZAC Day Commemoration Fund Centenary Funding - Applications now open;
17.05 Delivering the Green Army Programme - Project Guidelines now available;
17.04 2014 Image Asset Software EOI;
17.03 Nominations sought for the State Emergency Management Committee;
17.02 Pay out of fixed term contracts may still lead to a compensable injury;
17.01 State Community Engagement - Regional Development;
16.10 Project Management Training Qualifications - Expressions of Interest Sought;
16.09 Representatives on Outside Bodies - Nominations sought for Consumer Advisory Committee;
16.08 Presentations & Photos from the 2014 Council Innovation Showcase and OGM;
16.07 LGA Science to Solutions Project- Focus Groups;
16.06 Representatives on Outside Bodies - Nominations sought for the Development Assessment Commission;
16.05 2014 Joy Baluch Award for Women in Local Government - Nominations Now Open;
16.04 Public Health Planning Update;
16.03 Spatial Information Day (SID) Conference - 29th August 2014;
16.02 Amendment to the Fences Act - Resolution of Ordinary General Meeting;
16.01 Consultation Draft Model Financial Statements 2014;
15.03 Zero Waste SA Kerbside Performance Incentives Grants Now Open; and
15.02 LGA & SA Health Enforcement Policy.

(continued)
C933 LOCAL GOVERNMENT ASSOCIATION cont’d:

(1) Local Government Association Circulars cont’d:

A copy of all circulars is available to Councillors on request or on the LGA website at www.lga.sa.gov.au

RECOMMENDATION CEO
“That Local Government Association Circulars Numbered 15.02 – 19.03 be noted by Council.”

(3) Future of Enterprise Bargaining

Correspondence received from Wendy Campana, Chief Executive Officer, Local Government Association of SA thanking Council for considering the LGA Research Paper on the ‘Future of Enterprise Bargaining’.

Forty responses were received, with the results establishing strong support for Award modernisation (90%) and moderate support for an industry-wide Enterprise Agreement (66.8%).

The LGA will revise and develop a new classification structure of the South Australian Municipal Salaried Officers Award. It is planned that this work would be completed within the next six to eight months.

After completion of a revised classification structure a decision will be made as to whether a multi-employer Agreement is developed covering Councils across the State.

RECOMMENDATION CEO
“Noted.”
C934 COUNCIL GENERAL CORRESPONDENCE

(1) Issues and Events
1. EPLUS, Understanding Mineral Exploration Workshop – Friday 16 May, Port Lincoln; and

(2) Newsletters, Brochures and Magazines
1. Lake Wangary Primary School Newsletter – Term 1, Wk 11;
2. Cummins Area School Newsletter – Issue 7, 29 April 2014 and Issue 8, May 2014;
3. The Coffin Bay Sun – May 2014;
5. Reconciliation News – April 2014;
6. Dog and Cat Management Board Newsletter – Autumn 2014;
7. SA Native Vegetation Council – e-news – May 2014; and

A copy of this correspondence is available to all Councillors on request.

RECOMMENDATION CEO
“Noted.”

C935 COUNCIL LATE CORRESPONDENCE

C936 CORRESPONDENCE NOT REQUIRING A COUNCIL DECISION

Items of correspondence received which have been dealt with by Council staff and do not require a resolution of Council have been provided under separate cover for the information of members.

RECOMMENDATION CEO
“Noted.”

C937 COUNCIL GENERAL BUSINESS
CEO/34/14 – COMMUNITY ENGAGEMENT STRATEGY

Following the April 2014 Council meeting letters were sent to residents in areas identified as not having Community Reference Group Members. This included the following new areas:

Greenpatch Farming Community - Localities of Greenpatch / Tootenilla / Pearlah / Charlton Gully

Western Approach Community - Localities of Coomunga / Duck Ponds / Hawson

Five Expressions of Interest were received from the Western Approach Area, and one was received from the Greenpatch Farming Community.

Expressions of Interest had been received covering other recognised areas, including established community groups as well as the Boston / Tiatukia townships.

The April Council meeting resolved a committee to choose reference group members in the event that more than three were received from any particular area. It is noted that five persons have nominated for the Western Approach Community group, and my suggestion is that Council does not at this time limit representation on the various groups amongst those who have nominated.

The community reference group for Boston / Tiatukia was formed from the call for Expressions of Interest via cash classifieds and Port Lincoln Times public notices, whereas the Greenpatch and Western Approach groups were formed following written approach to land owners (as no responses had been received from the initial public call in these rural locations). I will therefore be writing to all people in the Boston / Tiatukia localities to advise them more fully of the community engagement strategy, and in particular the names of the people who are making up their community reference group, noting that Council would still like to see an additional representative from this area.

Successful Focus Group meetings have to date been held with Group 4 (Tulka Progress Association, North Shields Progress Association, Boston / Tiatukia Rural Living Community, Louth Bay Community Club, Sleaford Bay Progress Association) and Group 3 (White Flat Hall Committee, Wanilla Progress Association, Greenpatch Farming Community and Western Approach Community).

The meetings outlined the Community Engagement Strategy and the purpose of the Community Reference Groups. Council provided information on the public initiated boundary adjustment submission outlining the process to be followed, outlining the services and capital works provided to the affected area and providing the reference groups the opportunity to provide their initial response to the boundary adjustment request.

(continued)
Brief discussion took place in relation to the draft Annual Business Plan and budget and representatives informed Council of any local initiatives and issues within their communities.

It was identified that representation is still missing from the Pt Boston area as well as from the Endeavour Heights / Hawson areas. Review has found that the Endeavour Heights area is covered in the Boston / Tiatukia Reference Group while Hawson is included in the Western Approach Group.

**RECOMMENDATION 1 CEO**

“That Council formally endorse representation on the Community Reference Groups as follows:

*Focus Group 1*

- **Coffin Bay Progress Association**
  - Lorraine Bradford
  - Annette Griffiths
  - Sandra Peters
  - Linda Christian

- **Marble Range Community & Sports Centre**
  - Gary Olds
  - Natalie Borlase
  - Bruce Morgan

- **Mt Dutton Bay Association Inc.**
  - Lloyd Hetzel
  - Glen Karutz
  - Michael Doudle

- **Coulta Hall Committee**
  - Jasmine Lock
  - Nell McRostie
  - David Doudle

(continued)
Focus Group 2
Cummins & District Enterprise Committee
- Belinda Jutzen
- Ashley Lawrie
- Valerie Hill

Yeelanna Memorial Association
- Claire Mickan
- Jane Smith
- Di Modra

Karkoo Hall Committee
- Neil Carr
- Debbie Leedham
- Sacheen Hopewell

Mt Hope Hall Committee
- Emily Doudle
- Sallyann Hill
- Danielle Meaney
- Michelle Mahoney

Kapinnie Hall Committee
- Yet to nominate Representatives

Youth Advisory Committee
- Tara Millard
- Caitlyn Pedler
- Julie Crettenden

Edillilie Memorial Progress Association
- Monique Siegert
- Bernadette Crettenden
- Kay Puckridge
- Judy Hall

(continued)
Focus Group 3
White Flat Hall Committee
- Barbara Weaver
- George Mayhew
- Anthony Docking

Wanilla Progress Association
- Greg Baldwin-Brown
- Sue Spriggs
- Jack Bourke

Greenpatch Farming Community
- Neil Russell

Western Approach Community
- Norm Pope
- Bill Martin
- Robin Dixon-Thompson
- Noel Linsell
- Geoff Bayly

Focus Group 4
Tulka Progress Association
- Roslyn Barry
- Therese Pedler

North Shields Progress Association
- Frank Johnson
- Bill Ridgeway
- Ray Doudle

Boston / Tiatukia Rural Living Community
- Diana Smith
- Belinda Ryan

Louth Bay Progress Association
- Nada Banjac
- Sandy Jansen
- Sharon Bradbery

(continued)
RECOMMENDATION 2 CEO

“That the Point Boston Community Corporation be invited to nominate up to three Point Boston Reference Group representatives, and that Point Boston be attached to Focus Group 4 for the purpose of community engagement meetings.”

CEO/35/14 – LOCAL GOVERNMENT & NATURAL RESOURCE MANAGEMENT OPTIONS PAPER 2014

Since the implementation of the Natural Resources Management Act 2004 the Local Government Association (LGA) has considered various requests and resolutions at its Annual General Meetings in relation to the performance of Natural Resource Management Boards and the delivery of natural resource management arrangements across the State. This matter has been compounded by the amalgamation of the NRM Boards within the DEWNR organisation.

Council feedback was recently sought by the LGA to the Local Government and Natural Resource Management Options Paper 2014 which the LGA prepared to prompt discussion on the current arrangements.

The Chief Executive Officer invited feedback from members and senior staff prior to lodging the submission.

A response was subsequently forwarded to Mr Adam Gray, Director Environment, Local Government Association on behalf of Council, and the Council discussion at the April meeting in relation to the levy collection was included in the response provided.

A copy of the letter is folio’d for your information.

(REFER FOLIO: CEORP 14.05.01)

RECOMMENDATION CEO

“That Council endorse the content of the response provided by the Chief Executive Officer to the Local Government and Natural Resource Management Options Paper.”
CHIEF EXECUTIVE OFFICER’S REPORT – 17 APRIL 2014

CEO/36/14 – BOUNDARY ADJUSTMENT SUBMISSION

Correspondence has been received from the Boundary Adjustment Facilitation Panel on 8 May 2014 advising that they have received a copy of the ‘Public Initiated Boundary Adjustment Submission’ from a group of eligible electors proposing that the area comprised of the Hundreds of Lincoln, Louth, Wanilla, Uley, Sleaford and Flinders that currently fall within the District Council of Lower Eyre Peninsula be severed from the District Council of Lower Eyre Peninsula and be incorporated into the City of Port Lincoln. The Submission was received on 28 April 2014. The Boundary Adjustment Facilitation Panel advises Council that the Panel must receive notice of its decision by 8 July 2014.

The following additional correspondence has been received in relation to the Boundary Adjustment Submission:

- Mayor Green, City of Port Lincoln - outcomes from the City of Port Lincoln meeting held on Monday 7 April 2014.
- Rob Donaldson, CEO City of Port Lincoln – outcomes of meeting held on 5th May 2014.
- V & J Rice – against the boundaries being changed;
- Stuart de la Parelle – general views of the Sleaford Bay community are against the boundaries being changed.

These letters have been folio’d for members information.

(REFER FOLIO: CEORP 14.05.02)

In addition to the above the CEO of the City of Port Lincoln has reaffirmed the willingness of the City to hold open discussion between Councillors of the two affected Councils.

The City of Port Lincoln is also requesting that they be provided with key information in relation to the affected area, as without this they will find it difficult to assess the submission. The information requested relates to population, rate revenue, assets, service levels, debt levels and strategic objectives for the affected area.

I support this information being provided to the City to ensure they are in a position to make a more informed decision.

I have held discussions with the chairperson of the Boundary Adjustment Facilitation Panel whose advice is that Council should concentrate its efforts on responding to the submission as presented.

I intend to undertake an appraisal of the submission, with reference to Section 26 of the Local Government Act. This is the legislation against which the Boundary Adjustment Panel will assess the submission should it be ultimately referred to the Panel for further consideration in the event that the Councils reject the proposal, or one or both Councils propose alternative boundaries. I propose that this appraisal be presented to the workshop suggested below, and to the June Council meeting.

CEO/36/14 – BOUNDARY ADJUSTMENT SUBMISSION (continued)

cont’d:
While initial feedback from Community Reference Group meetings has been negative towards a boundary adjustment, I suggest that the Boundary Adjustment Facilitation Panel will be looking for a well researched informed response to the submission. While it may be tempting to reject the proposal outright based on the submission lodged, my recommendation is that Council does invest a degree of time and effort into researching what is the best outcome for the entire community of the existing District Council of Lower Eyre Peninsula.

In this regard I am recommending that a discussion paper be prepared detailing and analysing the submission, and setting out arguments for and against a boundary adjustment. I suggest that Council holds an informal workshop with reference to the discussion paper to thoroughly discuss the impacts of any potential boundary adjustment. This approach also prepares the Council for the situation where the Facilitation Panel chooses to progress additional community consultation, irrespective of the Council’s position.

To ensure that Council is considering all relevant aspects in relation to how best the community of the District Council of Lower Eyre Peninsula might best be serviced in the future I am recommending that an independent experienced facilitator lead the Council workshop. My research has indicated that such a person would be available, and that Council would need to invest around two days into this person’s time to overview and provide feedback to the discussion paper and participate in the meeting.

I see this as a minimal investment in making sure that the Council has covered the issue appropriately and can form a credible position on the future of the District Council of Lower Eyre Peninsula.

While the discussion paper and workshop would need to touch on alternative makeup of the District Council, including any possible boundary adjustments or mergers, the principle purpose of this process would be to come up with a response to the submission as presented to Council, ie support or reject the proposal.

I believe that this would be a fair approach on behalf of the community we represent.

Only after this self analysis will the Council be in a position to respond to the City of Port Lincoln in relation to its invitation to engage in discussions with our Council.
RECOMMENDATION  CEO

1. “That a copy of the Boundary Adjustment Submission be provided to all Community Reference Groups across the Council district, and invitation extended to the groups to provide feedback from their communities perspective.”

2. “That the Community Reference Groups be regularly updated in relation to Councils position in relation to the boundary adjustment submission.”

3. “That the Chief Executive Officer prepares a discussion paper with assistance of a suitable experienced and qualified independent consultant for the consideration of the District Council of Lower Eyre Peninsula in relation to the Boundary Adjustment Submission.”

4. “That Council holds an informal workshop facilitated by the consultant who assists with the preparation of the discussion paper to discuss the boundary adjustment submission, including the impacts of alternative Local Government models on the community of the District Council of Lower Eyre Peninsula.”

5. “That the City of Port Lincoln be thanked for keeping the District Council of Lower Eyre Peninsula informed in regard to their position in relation to the boundary adjustment submission and advised the following:
   - The District Council of Lower Eyre Peninsula will provide the City with an information package in relation to service provision to the affected area of the District Council of Lower Eyre Peninsula, including population, general rate revenue, service provision, historical and proposed capital works and Council debt incurred and projected by such capital works;
   - The District Council of Lower Eyre Peninsula will be undertaking a study of the boundary adjustment proposal as it relates to the community of the District Council of Lower Eyre Peninsula; and
   - At the conclusion of the study the District Council of Lower Eyre Peninsula will respond to the City of Port Lincoln in relation to the City’s invitation to meet with Council and to develop a joint response to the submission.”
CEO/37/14 – SUBSIDENCE AND SUSPECTED LAND SLIPPAGE AT POONINDIE SUB-DIVISION

Further to Item C893 (1) from the 17 April 2014 Agenda correspondence was received from B & J Schlink and N Edmonds who own property in the Poonindie Sub-division outlining their situation. Cr Murray provided additional information in relation to the potential issue on 23 April 2014 and again on the 28 April 2014, as pre-empted at the April Council meeting.

Consequently a complete package of information has now been forwarded to the LGA Mutual Liability Scheme for their consideration. The information includes the following:

- Appendix A1 & A2 – Information from Cr Murray
  - Letter dated 20 April 2014; and
  - Series of historical site photos and letter from Mr John Lovegrove in relation to a Development Application dated September 1988;
- Appendix B – Correspondence from B & J Schlink;
- Appendix C – Report in relation to site meeting between Council staff and Mr Edmonds;
- Appendix E – Poonindie Sub-Division Compaction Tests as prepared by the contractor undertaking civil works;
- Appendix F – Practical Completion report prepared by Mace Engineering Services Pty Ltd;
- Appendix G – Site History Review dated 10 February 2004 prepared by IT Environmental (Australia) Pty Ltd prepared prior to the 2005 Plan Amendment Report (now DPA) in relation to Lot 10 and Lot 13, Poonindie;
- Appendix H – Coffey Environments – Report dated 8 November 2006 prepared in support of Development Application;
- Appendix I – Eyre Peninsula Natural Resources Management Board comment dated 25 March 2008 to Development Application; and
- Appendix J – Environmental Protection Authority comment dated 18 October 2006 to Development Application.

Council is awaiting advice from the LGA Mutual Liability Scheme prior to responding to the correspondence received from B & J Schlink and N Edmonds.

RECOMMENDATION  CEO
“Noted.”

CEO/38/14 COFFIN BAY HEALTH CLINIC

I have continued to liaise with the Commonwealth in relation to the proposed Coffin Bay Health Clinic. While Council has been previously advised that the consortium does not wish to proceed with the clinic, the Commonwealth have indicated that no final decision has been taken in relation to the allocated funding.

(continued)
CHIEF EXECUTIVE OFFICER’S REPORT – 17 APRIL 2014

CEO/38/14 COFFIN BAY HEALTH CLINIC

cont’d:

Council has previously elected a steering committee to manage all aspects of the Coffin Bay Health Clinic development consisting of the Chief Executive Officer, Director of Works & Infrastructure, the Mayor and Deputy Mayor.

The Commonwealth is now proposing that a teleconference be held to discuss the status of the project, and whether opportunity does exist to see a Medical Clinic be built in Coffin Bay by some other means. Arrangements will be made for the teleconference to be held at a time suitable to the various parties, and further advice brought back to Council in due course.

RECOMMENDATION CEO

“Noted.”

CEO/39/14 MEETINGS ATTENDED

8 April Enterprise Bargaining
Met with Darren Mead, outside workers enterprise bargaining representative in relation to new agreement.

9 April Russell Peate – CEO Mid Murray Council
Along with Mayor Low and Cr Holman I met with Russell Peate, ex CEO of the Grant Council to discuss his experiences as the CEO of the Council adjacent the City of Mt Gambier. The meeting took place in Adelaide on the evening prior to the LGA Showcase.

10 & 11 April LGA Showcase and Ordinary Meeting
Along with Mayor Low and Cr Holman I attended the LGA Showcase and Ordinary General Meeting. I presented to a session titled ‘Spirit in the Sky’ in relation to the Port Lincoln Airport redevelopment.

15 April Boundary Adjustment Meeting
Along with Councillors and senior staff I met with the five people representing the people affected by the Boundary Adjustment Submission to discuss the submission.

16 April WHS Meeting
Attended WHS Meeting at Cummins.

17 April Council Meeting
Attended the monthly Council meeting.

29 April – 1 May Regional Airport Development 2014 Conference
Attended Regional Airport Development 2014 Conference in Brisbane and provided presentation on Stakeholder Engagement – The Key to Increasing Airport Traffic (Port Lincoln Airport Redevelopment).

(continued)
6 May  Community Focus Group Meeting – Group 4
Along with Councillors and senior staff I attended Community Focus Group Meeting – Group 4 at North Shields to discuss the Community Engagement Strategy, Council Boundary Adjustment Submission, Budget / Strategic Plan and Local Issues with Community Representatives.

7 May  Community Focus Group Meeting – Group 3
Along with Councillors and senior staff I attended Community Focus Group Meeting – Group 3 at Wanilla to discuss the Community Engagement Strategy, Council Boundary Adjustment Submission, Budget / Strategic Plan and Local Issues with Community Representatives.

9 May  DPTI / Council Liaison Meeting
Along with Director of Works and Infrastructure and the Works Manager I met with DPTI’s Alan Morris, Regional Manager and Bob Bemmerl, Planning Unit Manager.

9 May  EP Water Supply
Met with Joho Clark, Department for Environment, Water and Natural Resources to discuss the EP Water Supply Final Report of the NRM Committee – ‘Under the Lens’.

RECOMMENDATION  CEO
“Noted.”

CEO/40/14 – LEAVE
J Elliott 30/04/14 – 9/05/14

CEO/41/14 – STAFF INFORMATION
Nil.

CEO/42/14 – LAND OWNERSHIP AND TENURE SYSTEM (LOTS) ADVICES
LOTS advices for the month of March 2014 are provided for information.

RECOMMENDATION  CEO
“Noted.”

ROD PEARSON
CHIEF EXECUTIVE OFFICER
9 May 2014
## LOTS MONTHLY ADVICES - MARCH 2014

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CDO/02/14 - ACTIVITIES

1. Community Bus

**History**
The issue of a community bus was raised with the District Council at a meeting between the Enterprise Committee, Community Bank Special Projects Committee, and the District Council on May 4, 2012. Council responded and included an action under Section 1.1.2 of its Strategic Plan 2012 to ‘Investigate provision of Community Transport Services’.

The model put forward at the meeting in May 2012 was for Cummins District Financial Services to purchase the bus for community use with the District Council to manage and fund its operation, offset by a per kilometre hire fee. The CDFS could plan for replacement as a regular long term funding plan. The CDFS was to research other community bank-operated bus models while the District Council looked into the potential operating costs. No follow-up meeting has been held at this point to re-visit these options.

Since this inaugural meeting there has been continuing interest in a Community Bus service. The Cummins and District Enterprise Committee have been advocating for the introduction of this since September 2012, when the issue was raised at its Annual General Meeting. In a letter to the District Council dated September 19, 2012, the CDEC said older members of the community were relying on others for transport and that the option of hiring school buses was difficult as they needed to be returned in time for students. There was disappointment expressed that other Councils provided this service to its residents, but no similar program was available here.

**Red Cross Transport Service**
The District Council has historically provided a vehicle for use by the Red Cross Transport Service; however its use is sporadic. There are three volunteer drivers from the Cummins District currently registered with the service. Volunteer drivers require a police check, driving test and medical.

The Red Cross service encompasses Lower Eyre Peninsula, extending as far as Cleve, Kimba, and Cowell, and is managed through the Eyre Peninsula Regional Centre in Port Lincoln. The service can be used for medical or social reasons, however historical usage points to primarily transport for medical appointments.

(continued)
1. **Community Bus**

People wishing to use the service pay a $30 per year Red Cross Membership and then a per trip fee. Return trip from Cummins to Port Lincoln costs $40, but this is negotiable depending on the individual’s financial circumstances. People requiring the service register with the Red Cross and then contact the Eyre Peninsula Regional Centre when they require assistance.

The service can be used by frail, aged, socially isolated, younger people with a disability and people who are financially or transport disadvantaged. Some may need a carer to accompany them depending on medical conditions or physical capabilities.

**Tumby Bay Community Bus**

As an example of what can be achieved the District Council of Tumby Bay has a 25-seater Toyota Coaster bus with ramp access for people in wheelchairs. It was purchased through a private seller in September 2010 for $64,000. The Council itself does not provide a regular (or otherwise) service to Port Lincoln for the community, however makes the bus available to organizations or groups which are local, not-for-profit community based and provide services which directly and significantly benefit its community, and to individuals who are local residents. The bus is not available for organizations, groups or individuals outside of the District Council of Tumby Bay, and similarly is not available to users from within the Council area for programs which benefit residents from outside its district.

Users wishing to hire the bus are required to complete an Application for hire form. Once the booking is accepted the user must organise for the driver to attend the Council office and complete a Council Volunteer Driver Application form and have their license sighted and copied. Drivers are to complete the log book each time the bus is used.

The Council has a three-tiered schedule of fees. The fee structure is based on providing a subsidized community bus service to the local community. The Council is responsible for the cost of refueling, servicing and maintenance.

- **Category A** – Rates for groups servicing frail, older people and people with a disability.
- **Category B** – Rates for local users providing a community service (includes most sporting bodies)
- **Category C** – Rates for other local users.

(continued)
CDO/02/14 - ACTIVITIES

1. Community Bus

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Miroma Place
Miroma Place has no bus service at present. It previously had an eight-seater vehicle available but this service has been withdrawn. Staff had occasionally been required to transport residents to Port Lincoln for medical appointments when alternate options were unavailable. A bus service could be used for either recreational purposes or for attending medical appointments.

Bus choices
Council appears to have four choices if it wishes to proceed with a community bus service at the moment.
- Service sharing with the Tumby Bay District Council (subject to agreement by DC Tumby Bay)
- Hire of private bus
- Purchase and operation of a bus by the District Council,
- Negotiated model of funding and / or operation of a bus with Cummins Community Bank.

Issues that would need to be considered include;
- Volunteer management, including the sourcing of bus drivers, maintenance of registers, organisation of trips and services, police checks for drivers & carers, training for volunteers (first aid, mandatory reporting) etc,
- The cost of bus hire to the community (this would depend on ownership/hire/shared services model that was adopted as well as any bank assistance),
- Storage of the bus in Cummins,
- Access to the bus by ratepayers outside of the immediate Cummins district.
- Depreciation, insurance, maintenance and replacement costs.

The issues in relation to a register of bus drivers, costs of bus hire and arrangements for hiring the bus are able to be overcome, noting that the Tumby Bay Council has put such a service into place.

(continued)
CDO/02/14 - ACTIVITIES

1. Community Bus

Issues associated with running costs, purchase and storage are financial and require commitment of funds from Council or partnerships with another body such as the Community Bank.

What is the purpose of a community bus to this community?
The real purpose of a community bus needs to be determined and analysed.

1. Medical Appointments
   If the bus is to assist people to access medical services then this is best managed by the Red Cross Transport Service which is effective in transporting individuals to medical appointments. Council contributes $2,000 per annum towards this service.
   A fall back of the Red Cross service is that the vehicles used are not suitable for the transport of disadvantaged people.

   The demand for medical / specialist appointments is not likely to be of sufficient demand to justify the running of a community bus, and is better managed in alternative ways.

2. Shopping Excursions
   Local businesses are likely to take exception to Council subsidising or arranging regular shopping excursions to Port Lincoln, noting the impact on local business.

3. Community / Sporting Club Use
   There is likely to be some take up of a community bus available for catering for the social needs of the local community. However other options do exist in this regard by the use of private buses.

4. Cummins Homes / Miroma Place Residents
   It may be possible to coordinate appointments for the elderly into a program which would see a community bus regularly utilised, although it is noted that the Red Cross Transport Service currently is available for medical appointments.

   Social excursions for elderly residents are another matter, and Council would need to determine whether it wishes to be a supplier of such social services. A complication to Council supplying such a social service to the elderly is how the Council may provide similar services to other sectors of the community should requests be made in this regard.

(continued)
CDO/02/14 - ACTIVITIES

1. Community Bus

The issue of a Community Bus had been included in the District Council’s Annual Business Plan but no financial allocation was made in 2013/14.

**RECOMMENDATION CDO**

“That Council discuss and define the purpose of a community bus prior to entering into discussion with the community in relation to demand for such a service or discussion with potential partners in relation to developing a funding arrangement for a Community Bus Transport Service”.

2. ANZAC Day commemorations 2015

On April 25, 2015, Australia will mark the 100th anniversary of the ANZAC landings at Gallipoli. In commemoration of the centenary it has been suggested that an event be held at Gallipoli Beach near Farm Beach. Federal and State Government grant funding is available to assist with events which commemorate Australian servicemen and women’s involvement in all wars, conflicts and peace operations. Applications to the ANZAC Day Commemoration Fund close on June 20 and Saluting their Service Commemorations Program in July.

I believe it appropriate for a committee comprising of Council staff and Councillors be formed to ascertain the level of community and RSL support for a commemoration at Gallipoli Beach, options for staging an event and assessment of safety issues in relation to the site.

**RECOMMENDATION CDO**

1. “The District Council of Lower Eyre Peninsula forms a committee comprising Cr ............, Cr ............... Community Development Officer Julie Crettenden, Works Manager Gary Jutzen and a Works department administration officer to:
   - Assess safety issues in relation to the Gallipoli beach site to determine whether a commemorative event is feasible;
   - Determine the level of community and RSL support for an event; and
   - Investigate options for staging an ANZAC Day commemoration at Gallipoli Beach in 2015, including the scale of any event;

2. That the committee be authorised to prepare and submit funding applications in the event that they determine that there is support for the commemorative event and that the logistics of staging an event at Gallipoli beach are feasible;

(continued)
CDO/02/14 - ACTIVITIES

2. ANZAC Day commemorations 2015

   3. That the committee prepare a status report to the June Council meeting, seeking endorsement and commitment from the Council towards the event; and

   4. That Council consider the provision of a budget allocation towards the commemorative event after receiving the status report from the organising committee."

3. Destination marketing budget

The Eyre Peninsula Destination Action Plan 2012-2015 (drafted by the SATC/EPGLA/RDAWEP) suggests Eyre Peninsula holidays are some of the highest rated in the State, anchored by the region’s interactive aquatic experiences, the coast, and seafood. However, the region has very low consumer awareness, indicating that destination marketing could generate additional visitation, both in and outside of South Australia. Current consumers are made up of 70% intrastate tourists with 25% from interstate and 5% are international visitors. Eyre Peninsula’s visitor mix is self-drive, but needs to evolve to capture the fly-in market to maximise its growth potential. From an economic perspective the RDA claims tourism is an important sector contributing an estimated $261 million to Eyre Peninsula’s economy. Around 2000 people are directly employed in the sector in the region, representing 15 per cent of total regional employment.

Growth in the fly-in market will capitalise on the development of the Port Lincoln Airport and underpin its sustainability and financial performance.

The District Council receives several approaches each financial year to invest in destination marketing but has not had the financial flexibility to do so. The two most recent approaches have come from;
- EP Tourism for a self-drive tourism marketing campaign, costing up to $2000.
- Grant Broadcasters – regional radio and online campaign valued at $2400.

(continued)
CDO/02/14 - ACTIVITIES

3. Destination marketing budget

The District Council already provides financial support to the RDAWEP which employs a tourism development manager, however there is limited funding to back destination marketing to increase consumer awareness about our products and convert interest into bookings. As a member of the Lower Eyre Sub Regional Tourism Working Group I believe it is appropriate for the District Council to support destination marketing. This will;

- Underpin a significant growing industry for the region,
- Support growth of the fly-in market (dependent on the target audience for specific campaigns)
- Back our role as a tourism operator via ownership of the Port Lincoln Airport and the Coffin Bay Caravan Park.

A $5000 budget allocation for tourism development would give Council the flexibility to support those marketing campaigns which best reach our target market.

**RECOMMENDATION CDO**

“The District Council provides $5,000 for destination marketing within its 2014/15 budget.”

---

JULIE CRETENDEN
COMMUNITY DEVELOPMENT OFFICER

9 MAY 2014